



International Association of
Administrative Professionals®

TEXAS-LOUISIANA DIVISION INC.
HISTORY

1952 – Present

In the beginning ...

At the National Convention in Houston, Texas, July 1951, the idea of State Organization (as it was then called) was born, and a committee was appointed to investigate the benefits to be derived. The purpose of the State Organization was to create a closer relationship between the National Association and the local chapters, to relieve the national officers of responsibilities which could be handled by state officers, to create a clearing house for information and problems between local chapters and the national association, to enlarge chapter viewpoints, to create a closer bond between the various chapters within a state, and to aid in training members for national office by having them come up through the ranks of chapter and state.

Also during 1951, Houston was named as one of the first CPS® examination test centers and the National Secretary of the Year was Lorene Bolt CPS, of Tower Lights Chapter, Austin, Texas. Gertrude E. Berkman CPS was appointed to the Institute for Certifying Secretaries.

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July 1952

At the National Convention held in Washington, DC, State Organization was adopted on a two-year trial basis. Shella Sharpe of Wichita Falls, then Southwest District Vice President, appointed the first officers of the Texas-Louisiana state organization:

President	Bess Oliver, Tower Lights Chapter (Austin)
Secretary	Lillie Wehe, Anacacho Chapter (San Antonio)
Treasurer	Charlie Meadows, Sun and Sage Chapter (El Paso)

These officers served during the 1952-53 year. In a meeting in Austin, Texas, on January 17 and 18, 1953, the officers voted to invite the New Mexico chapters to join in a tri-state organization, appointed Lucille Kelly of Trinity Chapter (Fort Worth) to draft the bylaws, appointed several other committees, and worked out plans for financing the things that needed to be done. Each chapter was asked to contribute 25 cents a member as dues for the balance of the fiscal year.

The 1st Annual Meeting was held in Amarillo on April 25-26, 1953, with 18 of the 22 chapters in the Texas-Louisiana-New Mexico State Organization represented. Virginia Bell served as Parliamentarian. Bylaws were adopted, and dues were assessed at 50 cents per member. Since there were only about 400 members, the dues provided an inadequate budget, so Gateway Chapter (Laredo) brought 100 pounds of onions to the Annual Meeting to be sold at \$1.00 per pound to provide money to help defray the expenses of the state officers

1953-54

President	Bess Oliver, Tower Lights Chapter (Austin)
Vice President	Lucille Kelly, Trinity Chapter (Fort Worth)
Secretary	Eleanor Lavelle, Woodworth Chapter (Port Arthur)
Treasurer	Charlie Meadows, Sun and Sage Chapter (El Paso)

The 2nd Annual Meeting was held in April 1954, in Laredo, Texas, with Gateway Chapter as host. This time a bazaar netted \$200 to add to the state treasury.

1954-55

President	Eleanor Lavelle, Woodworth Chapter (Port Arthur)
Vice President	Lucille Kelly, Trinity Chapter (Fort Worth)
Secretary	Lanier Harris, Sun and Sage Chapter (El Paso)
Treasurer	Virginia Bell, Big D Chapter (Dallas)
	Violet Robbins, Gateway Chapter (Laredo)

During the year, Lucille Kelly resigned and Lanier Harris of Sun and Sage Chapter (El Paso) was appointed vice president. President Eleanor Lavelle initiated the Division Officer visits with chapters, visiting 20, and sent letters each month to the chapters to pass on the latest news and upcoming business of the association.

Two chapters were installed:

- Tyler on 2/12/55 by Big D (Dallas)
- Bryan-College Station by Houston

A Lake Jackson man was the first in the division to receive a CPS certificate (and the second male in the United States).

In July 1954, state organization was officially adopted at the National Convention in New York City. The T-L-NM state organization had its first advertisement in the convention program.

The 3rd Annual Meeting was held in Austin, Texas, with Tower Lights Chapter as host.

1955-56

President	Virginia Bell, Big D Chapter (Dallas)
Vice President	Violet Robbins, Gateway Chapter (Laredo)
Secretary	Lutie Ruth Carter, Tower Lights Chapter (Austin)
Treasurer	Linda Newsom CPS, Desk Set Chapter (Corpus Christi)

The national convention was held in Chattanooga, Tennessee, in July 1955, and the state organization had its name changed to "division." Early in 1956, the New Mexico chapters withdrew and joined their closer neighbors in Arizona to form the Arizona-New Mexico Division. Eleanor Lavelle, Woodworth Chapter (Port Arthur), was elected Southwest District vice president.

The idea for the Chapter Procedure Manual was proposed and accepted in September 1955. The committee named to undertake the project included: Ruth Williams Latz CPS, Houston Chapter; Margery Norris CPS, Galveston County Chapter; and Dorothea Jackson, Orange Chapter.

New chapters installed:

- 3/24/56 Sherman by Big D (Dallas)
- 7/24/55 Tall Timber (Lufkin-Nacogdoches) by Houston
- 5/17/56 Beaumont by Woodworth (Port Arthur)

Galveston County chapter (newly chartered by Houston Chapter), in their NSA enthusiasm, bid to host the annual meeting and their bid was accepted. Galveston County hosted the April annual meeting. At this meeting, the first CPS Award and first Bulletin Award were presented.

1956-57

President	Virginia Bell, Big D Chapter (Dallas)
Vice President	Ruth Williams Latz CPS, Houston Chapter
Secretary	Maxine Dawson CPS, Woodworth Chapter (Port Arthur)
Treasurer	Linda Newsom CPS, Desk Set Chapter (Corpus Christi)

The first issue of the quarterly division bulletin, THE TEX-ANA, was published in September 1956 and mailed to chapter officers and division committee members. The division was the first division to publish a bulletin regularly; the division secretary was the official editor.

New chapters installed:

- Corsicana on 7/14/56 and
- Golden Triangle (Arlington/Grand Prairie/Irving) by Big D (Dallas)

The first Chapter Procedure Manuals were distributed in January 1957 and were made available to all chapters and members of the association.

The 5th Annual Meeting was held in Tyler in April 1957. The bylaws were amended to change the annual meeting date from April to May.

1957-58

President	Ruth Williams Latz CPS, Houston Chapter
Vice President	Margery Norris CPS, Galveston County Chapter
Secretary	Maxine Dawson CPS, Woodworth Chapter (Port Arthur)
Treasurer	Ruby Boehme Parks, Orange Chapter

Membership increased from 957 to 1,175. The division increased in chapters from 25 to 31 with the installation of:

- 4/12/58 Growing Greenville by Big D (Dallas)
- 4/26/58 Ouachita Valley (Monroe) by Pelican (Shreveport)
- 5/03/58 Longview by Tyler
- 5/24/58 Heart o' Texas (Waco) by Tower Lights (Austin)
- 5/24/58 Resort City (Mineral Wells) by Trinity (Fort Worth)

5/24/58 San Angelo by Anacacho (San Antonio)
Southmost Chapter (Brownsville) relinquished its charter.

Chapter visits were continued and the division calendar was provided as a source of additional divisions funds and as a service to the chapters in the listing meeting dates.

Monthly letters from the division officers to the chapters were mailed in an effort to inform the membership of all NSA affairs.

A wallet directory of officers and committees was sent to all members and a notebook-size directory was sent to all chapter officers.

The first division historian was appointed to compile a history of the division and prepare a scrapbook containing items from every chapter in the division.

Dues were increased to \$2.00 per member; the office of Second Vice President was created; and the division Chapter-at-Large was established.

The 6th Annual Meeting was held in May 1958 in El Paso, with Sun and Sage and host.

1958-59

President	Margery Norris CPS, Galveston County Chapter
1st Vice President	Illien Austin CPS, Houston Chapter
2nd Vice President	Doris Vaughn, Palo Duro Chapter (Amarillo)
*Secretary	Bea Maulden, Trinity Chapter (Fort Worth)
*Treasurer	Madelane Munas CPS, Sun and Sage Chapter (El Paso)

The division board of directors appointed Bea Maulden of Trinity Chapter (Fort Worth) as secretary, and Madelane Munas CPS, of Sun and Sage Chapter (El Paso) as treasurer.

New chapters installed:

8/23/58 Brazoria County by Galveston County
8/23/58 Huisache (Port Lavaca) by Desk Set (Corpus Christi)
4/18/59 Permian (Midland) by Caprock (Lubbock)
4/23/59 DeLeon (Victoria) by Huisache (Port Lavaca)

During September 1958, the Southwest District vice president, division president, and division 1st vice president met with representatives from the Louisiana Chapters to determine if a separate Louisiana Division should be formed. After receipt of reports from chapter representatives who formed the Louisiana Provisional Board, the Louisiana members voted to remain in the Texas-Louisiana division.

Monthly board letters to the chapters were begun during the year. THE TEX-ANA distribution increased to include all members, association officers, and other divisions.

The first Division Directory was issued.

In October, the division's pilot Liberal Arts Seminar was hosted by Anacacho Chapter (San Antonio).

The first division luncheon was held at the international convention in Minneapolis.

The 7th Annual Meeting was held in Houston in May 1959.

1959-60

President	Illien Austin CPS, Houston Chapter
*1st Vice President	Irene McCormack, Huisache Chapter (Port Lavaca)
2nd Vice President	Myrle Joachimi, Beaumont Chapter

***Secretary** Alice Powell CPS, Tower Lights (Austin)
Treasurer Hilda Poppell, NOLA Chapter (New Orleans)
(first division officer from Louisiana)

Irene McCormack, Huisache Chapter (Port Lavaca), was appointed 1st vice president and Alice Powell CPS of Tower Lights Chapter (Austin) was appointed secretary. These officers were installed at the May 1959 Annual Meeting in Houston.

The first Leadership Clinic was held December 1960 with Big Springs Chapter hosting amidst a snow storm. The clinic material was requested by and furnished to other divisions.

DeLeon Chapter (Victoria) was installed by nine-month-old Huisache Chapter (Port Lavaca). Woodworth Chapter (Port Arthur) relinquished its charter, making a total of 33 chapters in Texas, 6 in Louisiana, and one chapter-at-large.

Dr. Carlos Hayden of The University of Houston was appointed a management member of the Institute for Certifying Secretaries representing the Southwest District and later became Dean of the Institute.

The 8th Annual Meeting was held in Mineral Wells, Texas.

Bylaws were amended to create separate chairmanships for the Chapter Procedure Manual and New Chapter committees. The newly-initiated traveling CPS Award was presented to Huisache Chapter (Port Lavaca). THE TEX-ANA had a face-lift and its name was changed to THE TEXANA. Bulletin and newsletter contests were initiated to stimulate additional interest.

The first Division Secretary of the Year event was held and Adele Oberndorfer, Galveston County Chapter, was selected division SOTY.

1960-61

President	Illien Austin CPS, Houston Chapter
1st Vice President	Georgia Yariger, Huisache Chapter (Port Lavaca)
2nd Vice President	Florence Short, Golden Triangle Chapter (Arlington/Grand Prairie/Irving)
Secretary	Florence Hall, Bryan-College Station Chapter
Treasurer	Marian (Beebe) Harris, LaPine Chapter (Alexandria)

The traveling CPS Award was presented to Huisache Chapter (Port Lavaca) for having 35% of its members sitting for the CPS examination. They were allowed to retain the award for having received it for two consecutive years.

Five new chapters were installed:

- San Jacinto (Baytown) by Galveston County
- Carbon Capers (Welasco-Pharr-McAllen) by Sundial (Harlingen)
- Coastal Plains (Bay City - New Gulf - Wharton) by Houston
- Garland by Big D (Dallas)
- HonLa (Houma) on 3/16/61 by NOLA (New Orleans)

The 9th Annual Meeting was held in Corpus Christi with DeLeon, Desk Set, and Huisache Chapters (Port Lavaca) as hosts. The first time three chapters served as hosts.

Betty Harless CPS, Port Chapter (Lake Charles), was selected Division Secretary of the Year.

1961-62

President	Florence Short, Golden Triangle Chapter (Arlington/Grand Prairie/Irving)
1st Vice President	Elizabeth Lazenby, Desk Set Chapter (Corpus Christi)
2nd Vice President	Connie Pendergast CPS, Houston Chapter
Secretary	Florence Hall, Bryan-College Station Chapter
Treasurer	Bobbie Jones, Brazoria County Chapter

Installed four new chapters:

- 06/15/61 Bistineau (Bossier City) by Pelican (Shreveport)
 - 08/19/61 Channel (Pasadena) by Houston
 - 12/13/61 Azalea (Lafayette) by LaPine (Alexandria)
 - 05/11/62 Seguin by Anacacho (San Antonio)
- Abilene Chapter relinquished its charter.

Golden Triangle Chapter installed the first FSA Chapter in the division and in the Southwest District, and Caprock Chapter (Lubbock) installed the second.

Division member Illien Austin CPS, Houston Chapter, was elected Southwest District vice president for two terms.

The 10th Annual Meeting was held May 18-20, 1962, in Baton Rouge with Baton Rouge Chapter as host. The attendance was 216 members representing 38 of 46 chapters.

Vanda Hafer CPS, Huisache Chapter (Port Lavaca), was selected Division Secretary of the Year.

Awards presented were:

Travel	Resort City
Membership	Orange
Education	Big Spring
	Desk Set (Corpus Christi)
	NOLA (New Orleans)
	Pelican (Shreveport)
	Houston
CPS Award	Azalea 33 1/3% (Lafayette)
Bulletin	Houston (over 40 members)
	Garland (less than 40 members)
Newsletter	San Jacinto (Baytown)

Scrapbook	Corsicana Ouachita Valley (Monroe) Sundial (Harlingen) Tower Lights (Austin) Trinity (Fort Worth)
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1962-63

President	Florence Short, Golden Triangle Chapter
1st Vice President	Florence Hall, Bryan-College Station Chapter
2nd Vice President	Connie Pendergast CPS, Houston Chapter
Secretary	Joyce Reynolds CPS, Big D Chapter (Dallas)
Treasurer	Bobbie Jones, Brazoria County Chapter

During the year a Division Officers Procedure Manual was compiled. Also, an Annual Meeting Manual Committee was appointed who prepared an Annual Meeting Manual for use by the division officers and the annual meeting coordinator representing the host chapter.

L. H. Hallmark, Shell Refinery, was appointed a management member of the Institute for Certifying Secretaries.

The 11th Annual Meeting was held May 17-19 in Austin, with Tower Lights Chapter as host, with a record attendance of 231 members, representing 35 of the division's 45 chapters (including chapter-at-large).

The bylaws were amended to provide for the election of a vice president from Louisiana and a vice president from Texas, to be effective at the election held at the 1964 annual meeting.

Ann Parsons CPS, Beaumont Chapter, was selected Division Secretary of the Year. Gladys Jurchak CPS, Houston Chapter, was named Southwest District Secretary of the Year.

Awards presented were:

Travel	Azalea (Lafayette)
Membership	Channel (Pasadena)
Education	Anacacho (San Antonio) NOLA (New Orleans) Golden Triangle (Arlington/Grand Prairie/Irving) Permian (Midland)
CPS Award	Big Spring
Bulletin	Big D (Dallas) Sun and Sage (El Paso) Golden Triangle
Scrapbook	Coastal Plains (Corpus Christi) Big Spring Brazoria County NOLA (New Orleans) Trinity (Fort Worth)

1963-64

President	Connie Pendergast CPS, Houston Chapter
1st Vice President	Bobbie Jones, Brazoria County Chapter
2nd Vice President	Veva Grant, Pelican Chapter (Shreveport)
Secretary	Arlene Rogers CPS, NOLA Chapter (New Orleans)
Treasurer	Mercedes Pentecost, Anacacho Chapter (San Antonio)

During this fiscal year, the Chapter Procedure Manual was completely reviewed and updated. The Division Annual Meeting Manual was completed in final form.

Seguin Chapter relinquished its charter, effective June 1, 1963, and Odessa Chapter was installed by Permian Chapter (Midland).

The 12th Annual Meeting was held May 15-17, in Dallas with Big D Chapter as host. Attendance was 298 (37 out of 45 chapters were represented).

Edna Oates CPS, Big D Chapter (Dallas), was selected Division Secretary of the Year.

Awards presented were:

Travel	Desk Set (Corpus Christi)
Membership	Denton
Special Membership Award:	Odessa for 75% membership increase since installation
Education	Odessa NOLA (New Orleans) Trinity (Fort Worth)
CPS Award	Big Spring
Bulletin	Desk Set (Corpus Christi) Bryan-College Station Golden Triangle Pelican (Shreveport) Sun and Sage (El Paso) Tower Lights (Austin) Anacacho (San Antonio) Big D (Dallas) Trinity (Fort Worth)
Newsletter	Sherman San Jacinto (Baytown)

1964-65

President	Bobbie Jones, Brazoria County Chapter
VP - Louisiana	Veva Grant, Pelican Chapter (Shreveport)
VP - Texas	Helen White, Big D Chapter (Dallas)
Secretary	Arlene Rogers CPS, NOLA Chapter (New Orleans)
Treasurer	Mercedes Pentecost, Anacacho Chapter (San Antonio)

Wichita Falls Chapter was installed by the Lawton, Oklahoma Chapter.

Seven FSA Chapters were installed by Big D Chapter (Dallas), two by Golden Triangle Chapter, Palo Duro Chapter, two by Permian Chapter, and Tall Timber Chapter.

The first division Honorary Membership was conferred upon Dr. Raymond P. Witte, New Orleans, Louisiana.

The 13th Annual Meeting was held May 14-16, 1965, in Shreveport with Pelican Chapter as host. There were 215 in attendance, representing 31 of the 41 chapters in the division, including chapter-at-large.

Johnnie C. Bowers CPS, Big D Chapter (Dallas), was selected the division Secretary of the Year.

Awards presented were:

Travel	Houston
Membership	Azalea (Lafayette) Caprock (Lubbock) Palo Duro Tower Lights (Austin)
International Membership Award:	Palo Duro
Education	Desk Set (Corpus Christi) Odessa Palo Duro Houston
Bulletin	Odessa NOLA (New Orleans)
Newsletter	San Jacinto (Baytown)

1965-66

President	Arlene Rogers CPS, NOLA Chapter (New Orleans)
VP - Louisiana	Gwen Mayo CPS, LaPine Chapter (Alexandria)
VP - Texas	Helen White, Big D Chapter (Dallas)
Secretary	Mildred Saye, Permian Chapter (Midland)
Treasurer	Mary Francis Jones CPS, Houston Chapter

The 14th Annual Meeting was held in San Antonio, hosted by Anacacho Chapter.

Connie Pendergast CPS, Houston Chapter, was selected division Secretary of the Year and later named the Southwest District candidate for International Secretary of the Year. At the International convention held in July 1966, in Dallas, Texas, she was selected as the 1966 International Secretary of the Year.

1966-67

President	Helen White CPS, Big D Chapter (Dallas)
VP - Louisiana	Gwen Mayo CPS, LaPine Chapter (Alexandria)
VP - Texas	Catherine M. Leonard CPS, Desk Set Chapter (Corpus Christi)
Secretary	Joyce Boston CPS, Anacacho Chapter (San Antonio)
Treasurer	Mary Frances Jones CPS, Houston Chapter

One new chapter was installed, Tierra Blanca Chapter (Canyon, Texas), giving the division a total of 40 chapters.

Mr. Ted Beers, Manager of the Personnel Department at Texas Instruments, Inc., Dallas, was named management member on the Institute for Certifying Secretaries.

Three new FSA chapters were installed: one by Beaumont Chapter, and two by Desk Set Chapter (Corpus Christi), making a total of twelve FSA chapters in the division.

Connie Pendergast CPS, 1966 International Secretary of the Year, was awarded a gold plate at the Academy of Achievement Awards dinner held in Dallas, becoming the first secretary to achieve this recognition.

The 1966 International convention was held in Dallas, Texas.

The 15th Annual Meeting was held May 26-28, 1967, at the Galvez Hotel in Galveston, hosted by Galveston County Chapter. Attendance at the meeting was 244.

Doris R. Towns CPS, Houston Chapter, was selected division Secretary of the Year.

Awards presented were:

Travel	Resort City
Membership	Wichita Falls Galveston County NOLA (New Orleans) Trinity (Fort Worth)
Education	Ouachita Valley (Monroe, West Monroe) Pelican (Shreveport) Tower Lights (Austin) Big D (Dallas)
CPS Award	Desk Set (Corpus Christi)
Bulletin	Sun and Sage (El Paso)
Newsletter	Desk Set (Corpus Christi)

1967-68

President	Gwen Mayo CPS, LaPine Chapter (Alexandria)
1st Vice President	Catherine M. Leonard CPS, Desk Set Chapter (Corpus Christi)
2nd Vice President	Dorothy Robinson, Trinity Chapter (Fort Worth)
Secretary	Beth Hutchinson, Bryan-College Station Chapter
Treasurer	Georgia Roberts, Tower Lights Chapter (Austin)

A total of thirteen Leadership Clinics were held for a total attendance of 307, with 38 out of the 40 chapters represented. Membership as of April 15, 1968, was 1,569. Three FSA Chapters were installed, one by San Jacinto Chapter (Baytown) and two by Anacacho Chapter (San Antonio).

Division members serving on the International level were:

Arlene Rogers CPS, Chairman of the SOTY Committee
 Connie Pendergast CPS, SW Representative of the ISOTY Committee
 Johnnie Bowers CPS, SW Representative of Education Committee
 Flo Short CPS, SW Representative of Rules and Bylaws Committee
 Polly Peters CPS, member of Structure Commission
 Mercedes Pentecost, Program of the Year Committee

The 16th Annual Meeting was held at the Robert Driscoll Hotel in Corpus Christi with Desk Set Chapter as host. Attendance was 198.

Honorary membership was conferred on Dr. Lois G. Morrison, Dean of Women Emeritus, San Antonio College, San Antonio, Texas.

Bobbie Ogden Brown CPS, Big D Chapter (Dallas), was selected division Secretary of the Year and was later named Southwest District Secretary of the Year candidate to International. She was selected 1968 International Secretary of the Year.

Awards presented were:

Travel	Resort City
Membership	Ouachita Valley (Monroe, West Monroe) Denton NOLA (New Orleans) Houston
Education	Desk Set (Corpus Christi) Galveston County Tower Lights (Austin) Trinity (Fort Worth)
CPS Award	Desk Set (Corpus Christi)
Bulletin	NOLA (New Orleans) Big D (Dallas) Golden Triangle
Newsletter	Permian (Midland)

1968-69

President	Catherine M. Leonard CPS, Desk Set Chapter (Corpus Christi)
1st Vice President	Dorothy T. Robinson CPS, Trinity Chapter (Fort Worth)
2nd Vice President	Paulyne Wern CPS, Galveston County Chapter
Secretary	Paula Frolick, Houston Chapter
	* Polly Peters CPS, Big D Chapter (Dallas)
Treasurer	Ann Beaty, Bryan-College Station Chapter

Due to the February 1969, resignation of Paula Frolick, Division Secretary, the Division Board of Directors appointed Polly Peters CPS, Big D Chapter (Dallas), to serve as Secretary for the remainder of the fiscal year.

After three years' work by three different committees, the Division Chapter Procedure Manual was completely revised, published and distributed to chapters in the Division. Also, the Annual Meeting Manual was updated and reprinted. This year, THE TEXANA was mailed to every member in the Division.

Division membership increased to 1,619 as of April 15, 1969.

Three new chapters were installed: Coastal Bend (Corpus Christi), NASA-Clear Lake, and Abilene. Desk Set Chapter (Corpus Christi) relinquished their charter, making a total of 41 chapters in the Division as of May 31, 1969. Division FSA chapters totaled 22. The FSA Committee was responsible for publishing the FSA, THE EASY WAY.

With the 1968 CPS examination, 41 individuals obtained their CPS rating, bringing the total of CPS recipients in the Division to 483.

Division members serving on the International Level were: Betty Green CPS, Trinity Chapter (Fort Worth), Education; Hilda R. Poppell CPS, NOLA Chapter (New Orleans) Home Service; Joyce Reynolds CPS, Big D Chapter (Dallas), Membership; Illien Austin CPS, Houston Chapter, Rules and Bylaws; Gwen Mayo CPS, LaPine Chapter (Alexandria) Chairman of Secretaries Week; and Connie Pendergast CPS, Houston Chapter, Chairman of the Secretary of the Year.

The 17th Annual Meeting was held May 16-18, 1969, at the Sheraton-Lincoln Hotel, Houston, with Houston Chapter as host. The theme was "Reaching for Stars." Attendance was 252.

Honorary Membership in the Division was conferred upon Mrs. Flonnie Mae Larimer, who had served as Division Registered Parliamentarian since 1956 at the Division Annual Meetings. Mrs. Larimer became the third Honorary Member, the other two being Dr. Lois G. Morrison of San Antonio, Texas and Dr. Raymond P. Witte, of New Orleans, Louisiana.

Awards were presented to the following chapters: Bulletin--Pelican (Shreveport) and Houston; Newsletter--Denton and Sun & Sage (El Paso); Membership--Garimeca, Palo Duro, Pelican, and Trinity (Fort Worth); CPS Trophy--Ouachita Valley; Travel to Annual Meeting--Resort City (Mineral Wells).

Caye Kominek CPS, San Jacinto Chapter (Baytown), was selected Division Secretary of the Year.

1969-70

President	Dorothy Robinson CPS, Trinity Chapter (Fort Worth)
1st Vice President	Paulyne Wern CPS, Galveston County Chapter
2nd Vice President	Doris R. Towns CPS, Houston Chapter
Secretary	Polly Peters CPS, Big D Chapter (Dallas)
Treasurer	Rosalie Maniscalco (Edwards), NOLA Chapter (New Orleans)

Membership in the Division as of April 15, 1970 was 1,661.

Hereford Chapter relinquished its charter. The Richmond-Rosenberg Chapter was installed by Houston Chapter.

Six new FSA Chapters were installed, two by Port Chapter (Lake Charles), NOLA Chapter (New Orleans), Houston Chapter, Anacacho Chapter (San Antonio), and Palo Duro Chapter.

The 18th Annual Meeting was held May 15-17, 1970, at the Green Oaks Inn, Fort Worth, with Trinity Chapter as host. Final registration was 278.

Awards were presented to the following chapters: Bulletin--Channel (Pasadena), NOLA (New Orleans), Pelican (Shreveport), Houston; Newsletter--Resort City; Education--Ouachita Valley (Monroe, West Monroe), Beaumont, NOLA (New Orleans), and Houston; Membership--Tierra Blanca, Bryan-College Station, NOLA, and Houston; Travel--DeLeon Chapter (Victoria); and CPS Trophy--Ouachita Valley.

Ann Fallon Hudson CPS, Houston Chapter, was selected Division Secretary of the Year and was later named the Southwest District Secretary of the Year. She was selected 1970 International Secretary of the Year.

1970-71

President	Dorothy Robinson CPS, Trinity Chapter (Fort Worth)
1st Vice President	Paulyne D. Wern CPS, Galveston County Chapter
2nd Vice President	Doris R. Towns CPS, Houston Chapter
Secretary	Polly H. Peters CPS, Big D Chapter (Dallas)
Treasurer	Rosalie Edwards, NOLA Chapter (New Orleans)

Membership in the Division as of April 15, 1971, was 1,757 in 41 chapters.

Bluebonnet Chapter, Waco, Texas, relinquished its charter and a new chapter was installed, Sulphur Springs Chapter.

Seven FSA Chapters were installed by Coastal Bend (Corpus Christi), Houston, NASA-Clear Lake, Ouachita Valley (Monroe, West Monroe), Pelican (Shreveport), and Richmond-Rosenberg Chapters.

The 19th Division Annual Meeting was hosted by Sun and Sage Chapter, El Paso, at the Holiday Inn, May 21-23, with a final registration of 218.

Certificates were presented to the following chapters: Bulletin--Denton, Permian (Midland), Golden Triangle (Fort Worth), NOLA (New Orleans), and Houston; Newsletter--Sun & Sage (El Paso); CPS Trophy--Ouachita Valley (Monroe, West Monroe); Education--Odessa, Ouachita Valley, Bryan-College Station, Houston; Membership--Resort City, Bryan-College Station, NOLA, and Pelican (Shreveport); Travel Award--Richmond-Rosenberg.

Jimmie D. O'Hare CPS, NASA-Clear Lake Chapter, was selected Division Secretary of the Year.

1971-72

President	Paulyne D. Wern CPS, Galveston County Chapter
1st Vice President	Doris R. Towns CPS, Houston Chapter
2nd Vice President	Rosalie Edwards, NOLA Chapter (New Orleans)
Secretary	Hazel S. Garner, Pelican Chapter (Shreveport)
Treasurer	Helen D. Timmerman CPS, Ouachita Valley Chapter (Monroe)

Ouachita Valley Chapter (Monroe) won the International CPS Trophy by acquiring the greatest percentage of CPS recipients as of April 30, 1971.

Permian Chapter (Midland) installed Basin NSA Chapter at Crane, Texas.

Three new FSA chapters were installed: LaPine (Alexandria), Garland, and Pelican (Shreveport).

Division member serving on the International Level was: Connie Pendergast CPS, Houston Chapter, member Institute for Certifying Secretaries.

The 20th Annual Meeting was held in May 1972, at the Monteleone Hotel in New Orleans, with NOLA Chapter as host.

Demp Toney CPS, Tower Lights Chapter (Austin), was selected Division Secretary of the Year.

1972-73

President	Paulyne D. Wern CPS, Galveston County Chapter
1st Vice President	Doris R. Towns CPS, Houston Chapter
2nd Vice President	Helen D. Timmerman CPS, Ouachita Valley (Monroe)
Secretary	Hazel S. Garner, Pelican Chapter (Shreveport)
Treasurer	Adelyn Moyer, Sun and Sage Chapter (El Paso)

Azalea Chapter (Lafayette) was installed by Baton Rouge Chapter.

Division members serving on the International Level were: Helen M. White CPS, President-Elect; Dorothy I. Robinson CPS, Southwest District Director; Mary E. Jones CPS, Southwest District Trustee, Home Trust Fund; and Connie Pendergast CPS, Houston Chapter, Institute for Certifying Secretaries.

The 21st Annual Meeting was held in Beaumont at the Ridgewood Motor Hotel, May 18-20, with Beaumont Chapter as host. Total registration was 290.

Melba Ernst CPS, Anacacho Chapter, San Antonio, was selected Division Secretary of the Year, and the Southwest District Secretary of the Year. She was selected International Secretary of the Year at the 1973 International Convention.

1973-74

President	Doris R. Towns CPS, Houston Chapter
1st Vice President	Helen D. Timmerman CPS, Ouachita Valley Chapter (Monroe)
2nd Vice President	Hazel S. Garner, Pelican Chapter (Shreveport)
Secretary	Lottie J. Eubanks CPS, Resort City Chapter (Mineral Wells)
Treasurer	Adelyn W. Moyer, Sun and Sage Chapter (El Paso)

Membership increased to 1,901 as of April 15, 1974.

Three chapters relinquished their charters during this year: DeLeon (Victoria), Sulphur Springs, and Tall Timber (Lufkin). Two new chapters were installed: Cane River, Natchitoches, Louisiana, sponsored by Pelican; and Capital, Austin, Texas, sponsored by Ana Lofley CPS.

There were 23 active FSA Chapters after the installation at the Grambling College.

Division members serving on the International Level were: Dorothy T. Robinson CPS, 2nd Vice President and Connie Pendergast CPS, Houston Chapter, Institute for Certifying Secretaries.

The Annual Meeting was held at the Sheraton-Bossier Inn in Shreveport, Louisiana, May 17-19, with Pelican Chapter as host. The total registration was 299.

Dora Moody, Trinity Chapter (Fort Worth), was selected Division Secretary of the Year.

1974-75

President	Helen D. Timmerman CPS, Ouachita Valley Chapter (Monroe)
1st Vice President	Hazel S. Garner, Pelican Chapter (Shreveport)
2nd Vice President	Adelyn W. Moyer, Sun and Sage Chapter (El Paso)
Secretary	June P. Corbin CPS, Sherman Chapter
Treasurer	Dixie R. Thomas CPS, NASA Clear Lake Chapter

Education/Programs were highlights of the year with all chapters being encouraged to draw regular members through good programs and continuing education opportunities.

A record number of chapters received achievement awards. Membership again increased to just under 2,000.

Division members serving on the International Level were: Connie Pendergast CPS, Houston Chapter, Research and Education Seminar Team and Doris R. Towns CPS, Houston Chapter, Southwest District Member of CPS Service Committee.

The 23rd Annual Meeting was held at the Hilton Palacio Del Rio Hotel in San Antonio, May 16-18, 1975, with Anacacho Chapter as host.

Faye Box CPS, Houston Chapter, was selected Division Secretary of the Year.

1975-76

President	Hazel S. Garner, Pelican Chapter (Shreveport)
1st Vice President	Adelyn W. Moyer, Sun and Sage Chapter (El Paso)
2nd Vice President	June P. Corbin CPS, Sherman Chapter
Secretary	Dolores Schroeder CPS, Anacacho Chapter (San Antonio)
Treasurer	Jackie R. (Micke) Jinks, Golden Triangle Chapter (Arlington/Irving/Grand Prairie)

There was a membership increase of 437, bringing the total membership to 2,139.

During the year two new chapters were installed: Edinburg by Sundial (Harlingen) and San Marcos by Anacacho (San Antonio). Abilene Chapter relinquished its charter.

There were 128 secretaries certified during the 1975-76 fiscal year within the Division, with 57 of them being NSA members.

Galveston County Chapter hosted the Southwest District Region I Conference.

Division members serving on the International Level were: Connie Pendergast CPS, Houston Chapter, Research and Education Seminar Team and Doris R. Towns CPS, Houston Chapter, Southwest District Member of the CPS Service committee.

The 24th Annual Meeting was at the Inn of Six Flags, Arlington, hosted by Golden Triangle Chapter with an attendance of 274.

Margaret W. Monte CPS, Brazoria County Chapter, was selected Division Secretary of the Year.

1976-77

President	Adelyn W. Moyer, Sun and Sage Chapter (El Paso)
1st Vice President	Jackie R. (Micke) Jinks, Golden Triangle Chapter (Arlington/Irving/Grand Prairie)
2nd Vice President	Dolores Schroeder CPS, Anacacho Chapter (San Antonio)
Secretary	Naomi J. Fletcher, Sundial Chapter (Harlingen)
Treasurer	Betty Crawford CPS, Trinity Chapter (Fort Worth)

Two new chapters were installed: Dixie Gem (Ruston, Louisiana) and Amarillo.

Five new FSA chapters were installed.

The CPS examination resulted in 190 new Certified Professional Secretaries in our Division, with 78 being members of NSA.

Division members serving on the International Level were: Connie Pendergast CPS, Houston Chapter, Research and Education Seminar Team and Doris R. Towns CPS, Houston Chapter, Chairman of the CPS Service Committee.

The 25th Annual Meeting was held in Baton Rouge hosted by Baton Rouge Chapter. The theme of the meeting was L'Excursion.

Prebble C. Luthultz CPS, Houston Chapter, was selected Division Secretary of the Year.

1977-78

President	Jackie R. (Micke) Jinks CPS, Golden Triangle Chapter (Arlington/Irving/Grand Prairie)
1st Vice President	Dolores Schroeder CPS, Anacacho Chapter (San Antonio)
2nd Vice President	Naomi J. Fletcher, Sundial Chapter (Harlingen)
Secretary	Betty U. Breedlove CPS, Pelican Chapter (Shreveport)
Treasurer	Bettye A. Crawford CPS, Trinity Chapter (Fort Worth)

Morgan City Area Chapter was installed by Azalea Chapter (Lafayette) for a total of 45 chapters. Total membership was 2,215 as of April 15, 1978 (including 25 members in Chapter at Large).

Two new FSA Chapters were installed to make a total of 23 FSA Chapters. Dotty Kay Burns, Fort Worth School of Business, sponsored by Trinity Chapter (Fort Worth), was named T-L Division Miss FSA.

A "Secretarial Tips" booklet was compiled by the Retirement Center Committee with the profit (approximately \$700) being donated to the general fund of the National Secretaries Association Home Trust Fund.

Division members serving on the International Level were: Paulyne D. Wern CPS, Galveston County Chapter, FSA Department; Joyce Dinsdow CPS (Houston Chapter) Education/Program Committee; and Doris R. Towns CPS, Houston Chapter, Southwest District Representative on the Membership Department.

The Southwest District Region I Conference was held in Bossier City, hosted by Pelican Chapter.

The 26th Annual Meeting was held May 19-21, 1978, at the Sheraton-Dallas Hotel, Dallas, Texas, with Big D Chapter as host. Total registration was 274.

Catherine M. Leonard CPS, Anacacho Chapter (San Antonio), was selected Division Secretary of the Year. She was later chosen to represent the Southwest District as a candidate for International Secretary of the Year at the Vancouver, Canada, International Convention.

1978-79

President	Dolores Schroeder CPS, Anacacho Chapter (San Antonio)
1st Vice President	Naomi Fletcher, Sundial Chapter (Harlingen)
2nd Vice President	Betty U. Breedlove CPS, Pelican Chapter (Shreveport)
Secretary	Margaret W. Monte CPS, Brazoria County Chapter
Treasurer	Carol Zeppa CPS, Capital Chapter (Austin)

Total Division membership, including 23 Chapter at Large members, at the end of the 1978-79 year was 2,325.

The year began with the installation of a new chapter...Bi-Stone Chapter (Mexia) by Corsicana Chapter. Division Chapters totaled 43.

Six FSA chapters were installed totaling 22. The 1979 Division Miss FSA, Beverly Shelton, came from a new chapter, Tyler Commercial College FSA Chapter, sponsored by Tyler Chapter. She was also selected as the Southwest District Miss FSA, and was the recipient of the District Research & Educational Foundation Fund Scholarship. At the 1979 Annual Meeting, the membership approved a \$200 Scholarship, contingent upon availability of funds, to future Division Miss/Mr. FSA's as recognition of their achievement on the Division level.

In 1978, 117 attained the CPS rating, bringing the total number of CPS recipients residing in the Division to 1,480.

Division member serving on the International Level was Doris R. Towns CPS, Houston Chapter, Southwest District Representative on the Membership Department.

The Retirement Center Committee sold Division logo charms (the Louisiana Pelican and Texas Star). The profit went to the NSA Home Trust Fund.

Educational workshops were initiated throughout the Division. "Putting it all Together for Effective Performance," the 1974 International Award-Winning Program produced by Pelican Chapter (Shreveport), was conducted by Betty Breedlove CPS,

Edna Robinson CPS, and Jane Booth CPS. "You Pack Your Own Chute," a mini-workshop, motivational film/discussion session was led by Joyce Boston Kayser CPS, Anacacho Chapter (San Antonio). A "Chapter Leaders' Learn-In," conducted by Division Officers followed.

The 27th Annual Meeting was held in Tyler on May 18-20, 1979. Tyler Chapter's theme was "Everything's Coming Up Roses."

Ann Parsons CPS, Houston Chapter, was selected the Division Secretary of the Year. She was later chosen as the Southwest District candidate for International Secretary of the Year, at the Hollywood, Florida, International Convention.

1979-80

President	Naomi J. Fletcher, Sundial Chapter (Harlingen)
1st Vice President	Margaret W. Monte CPS, Brazoria County Chapter
2nd Vice President	Carol Zeppa CPS, Capital Chapter (Austin)
Secretary	Hulene Bridgman CPS, Garland Chapter
Treasurer	Hattie Mella CPS, Coastal Bend Chapter (Corpus Christi)

The 1980 CPS examinations resulted in 150 Certified Professional Secretaries in the Division, with 51 of them members.

The Board of Directors accomplished a complete re-write of the Officer's Manual and assisted in updated the Annual Meeting Manual.

There were 43 chapters for a total membership of 2,345 (including 23 Chapter at Large members).

Three new FSA Chapters were installed--sponsored by Azalea Chapter, Lafayette; Rice Chapter FSA; Camellia Chapter FSA, and Teurlings Chapter FSA. Tandy Dennis of the Amarillo College Chapter FSA, sponsored by Palo Duro Chapter, was named the Division Miss FSA, and was the first recipient of the Division \$200 Scholarship, plus being the winner of the International Research and Educational Foundation's \$500 Scholarship for the Southwest District.

Division member serving on the International Level was Doris R. Towns CPS, Houston Chapter, Southwest District Director.

The 28th Annual Meeting was held in Corpus Christi, Texas, with Coastal Bend Chapter as host. Total registration was 288. The theme of the meeting was "Soar to New Heights."

A special award was re-instated in 1979-80 to name the most Outstanding Bulletin of the Division, and the first recipient was Pelican Chapter (Shreveport, Louisiana) for their bulletin, "Pelican Patter."

Azalea Chapter (Lafayette) received the CPS trophy for outstanding participation in the Certified Professional Secretary program.

Jerry L. Randolph CPS, Houston Chapter, was selected Division Secretary of the Year. She was later chosen Southwest District candidate for International Secretary of the Year, and was selected the International Secretary of the Year at the International Convention held in New York City.

1980-81

President	Margaret W. Monte CPS, Brazoria County Chapter
1st Vice President	Hulene Bridgman CPS, Garland Chapter
2nd Vice President	Hattie Mella CPS, Coastal Bend Chapter (Corpus Christi)
Secretary	Dorothy Overton CPS, Big D Chapter (Dallas)
Treasurer	Patricia B. Ray CPS, Pelican Chapter (Shreveport)

The Certified Professional Secretary rating in 1980 was received by 102 within the Division with 31 being members.

Another record was set, the Division had 47 chapters. One chapter, Big Spring chartered in 1957, relinquished its charter, and we gained five new chapters: Greenspoint Area (Houston); Northwest (Houston); Tall City (Midland); Richardson; and Big Country (Abilene).

Our membership increased to 2,502 (including 22 Chapter at Large members).

Two new FSA Chapters were installed: Grayson County College Chapter, FSA, by Texoma Chapter and Touch of Uniqueness Chapter, FSA, by Magic Valley Chapter (Edinburg/McAllen). The 1981 T-L Division Miss FSA and Scholarship winner was Connie Holloway of Technical Office Training Chapter, FSA, sponsored by Palo Duro Chapter.

Division member serving on International Level was Doris R. Towns CPS, Houston Chapter, Southwest District Director.

A new International Code of Ethics was adopted. Effective February 12, 1981, PROFESSIONAL SECRETARIES INTERNATIONAL became the new name by mail referendum to all units, 477 votes in favor, 273 against, 17 illegal, for a total of 767 voting out of a possible 862.

The 29th Annual Meeting was held May 15-17, 1981, in Amarillo with Amarillo Chapter as host. The theme of the meeting was "Branding the Way." Total registration was 191.

Magic Valley Chapter (Edinburg/McAllen) was awarded the CPS trophy; the Traveling Trophy for the most outstanding bulletin was awarded to Garland Chapter for the Bulletin Board.

Dues were increased to \$5.00, effective December 1, 1981; also adopted was the Office of President-Elect, effective with the 1981-82 election.

It was with deep regret that we accepted the resignation of our Parliamentarian, Mrs. Floonie Mae Larimer, PRP, who had served in this capacity for twenty-five Annual Meetings, assisting every Board of Directors. In 1969, the Division conferred Honorary Membership on Mrs. Larimer.

Patricia Hutcherson CPS, Anacacho Chapter (San Antonio) was selected Division Secretary of the Year.

1981-82

President	Hulene Bridgman CPS, Garland Chapter
President-Elect	Hattie Mella CPS, Coastal Bend Chapter (Corpus Christi)
1st Vice President	Dorothy Overton CPS, Big D Chapter (Dallas)
2nd Vice President	Patricia B. Ray CPS, Pelican Chapter (Shreveport)
Secretary	Marlene M. Habetz CPS, Azalea Chapter (Lafayette)
Treasurer	Rachelle Redd, Amarillo Chapter
Parliamentarian	Prebble C. Luthultz CPS, PRP

President Bridgman's theme for the year was "Working Together for Success, Progress, and Growth."

On April 30, 1982, the Division membership was 2,320. There were 46 chapters with two chapters being installed: Southwest Houston (Houston); and Cedar Hills (Kerrville) making a total of 48 chapters.

There were 21 FSA Chapters. Annette Gonzales, MacArthur High School FSA, sponsored by Golden Triangle Chapter (Arlington/Irving/Grand Prairie) was chosen T-L Division Scholarship winner and Southwest District FSA Scholarship Winner.

With the Certified Professional Secretary notification to 91, 28 of these being PSI members, the Division still had the largest number at 1,823.

Anacacho Chapter (San Antonio) secured the first Contributing Member in the Division.

NOLA Chapter (New Orleans) hosted the International Convention.

Division members serving on the International Level were: Doris R. Towns CPS, Houston Chapter, 2nd Vice President; Holly Troth CPS, Amarillo Chapter, Nomination Committee; Betty Wooden CPS, Big D Chapter, Dallas, as the Southwest District Representative to the Institute for Certifying Secretaries.

Nathan Winters was designated Honorary Member of Magic Valley Chapter (Edinburg/McAllen).

The 30th Annual Meeting was held at the Sheraton Acadiana in Lafayette, Azalea Chapter as host. There were 243 registrants. The theme as "Joie de Vivre." There was a dues increase of \$1.00 from \$5.00 to \$6.00 effective 5/1/83.

Most Outstanding Bulletin Award went to Golden Triangle Chapter (Arlington/Irving/Grand Prairie) for *STARLITES*.

Virginia Crouch CPS, Big D Chapter (Dallas), was selected Secretary of the Year.

1982-83

President	Hattie Mella CPS, Coastal Bend Chapter (Corpus Christi)
President-Elect	Marlene M. Habetz CPS, Azalea Chapter (Lafayette)
1st Vice President	Patricia B. Ray CPS, Pelican Chapter (Shreveport)
2nd Vice President	Rachelle Redd, Amarillo Chapter
Secretary	Donna C. Aday, Texoma Chapter
Treasurer	Patricia E. Hutcherson CPS, Anacacho Chapter (San Antonio)
Parliamentarian	Prebble C. Luthultz CPS, PRP

President Mella's theme for the year was "Reach for the Stars with New Thought - New Action."

There were 43 chapters. Tall City Chapter relinquished its charter.

Membership as of April 1983, was 2,261. Hazel Higgins CPS, Houston Chapter won Outstanding Member for bringing in 13 members; Big Country Chapter (Abilene) won Winning Chapter for 100% increase in chapter membership for the year; the Grand Prize Winner was Dora Moody, Trinity Chapter (Fort Worth); and a Special Award was presented to Gateway Chapter (Laredo) for 100% membership retention.

The total CPS rating recipients was 1,921 with 98 for the year and 39 being members.

CPS Adjunct Societies were formed in the west, south/southeast and north/northeast areas of Texas and the State of Louisiana.

FSA Chapters were installed by Capital Chapter (Austin) and two by Houston Chapter.

THE TEXANA was mailed to Chapter Presidents only. A new Tips Handbook was published by the Retirement Centers Committee.

The 31st Annual Meeting was held in Fort Worth at the Americana Hotel with Trinity Chapter as host. There were 322 in attendance. The number of Division Officers was changed from six to five.

Awards were given to Azalea Chapter (Lafayette), CPS Achievement Award, Ouachita Valley Chapter (Monroe); Bulletin Award, Houston Chapter for *Strikeovers*; and Newsletter Award to Northwest Chapter (Houston), for *Northwest Passages*.

Bonnie Goodman CPS, Ouachita Valley (Monroe), was selected Division Secretary of the Year and represented the Southwest District at the International Secretary of the Year event.

1983-84

President	Marlene M. Habetz CPS, Azalea Chapter (Lafayette)
President-Elect	Rachelle Redd, Amarillo Chapter
Vice President	Evelyn A. Calhoun, Denton Chapter
Secretary	Grace A. Braziel CPS, San Angelo Chapter
Treasurer	Rose Stanley CPS, Capital Chapter (Austin)
Parliamentarian	Betty Green CPS, PRP

President Habetz' theme for the year was "ACT * REACT * INTERACT" or (Cajuns listen up and Texans read my lips).

The Division is the largest in the Association with 42 chapters, 2,140 members.

New FSA Chapters installed were: Delgado Community College by NOLA Chapter (New Orleans); MacArthur High School by Golden Triangle Chapter (Arlington/Irving/Grand Prairie); Dolores Kilchenstien by Caprock Chapter (Lubbock); and Caddo Career Center by Pelican Chapter (Shreveport). The Teurlings FSA Chapter sponsored by Azalea Chapter (Lafayette) was the Division representative in the International FSA Chapter Achievement Award.

Division members serving on International Level were: Paulyne Wern CPS, Galveston County Chapter, Rules and Bylaws Committee; and Betty Wooden CPS, Big D Chapter, Dallas, the Institute for Certifying Secretaries.

The 32nd Annual Meeting was held in Houston hosted by Houston Chapter.

Kay Cannon CPS, North Dallas Chapter, was selected Division Secretary of the Year.

1984-85

President	Rachelle Redd, Amarillo Chapter
President-Elect	Rose Stanley CPS, Capital Chapter (Austin)
Vice President	Evelyn Calhoun, Denton Chapter
Secretary	Candy Daniels CPS, Dixie Gem Chapter (Ruston)
Treasurer	Reba Strickland CPS, Houston Chapter
*	Anetia Smith, Magic Valley Chapter (McAllen)
Parliamentarian	Betty Green CPS, PRP

President Redd's theme for the year was "Prepare for Challenge."

In October 1984, Reba Strickland CPS resigned and Anetia Smith, Magic Valley Chapter (McAllen) was appointed Treasurer.

The membership on June 30, 1985, was 2,016.

Dickinson Chapter FSA was installed by Anacacho Chapter (San Antonio) totaling of 12 FSA Chapters in the Division.

There were 102 CPS recipients for a Division total of 2,126.

Leadership Conferences were held throughout the Division.

Brainstorming sessions on increasing Division effectiveness were held throughout the Division. A three year Task Force was appointed to review the current structure and recommend changes that would enhance the Division.

Golden Triangle Chapter (Arlington/Irving/Grand Prairie) hosted the Southwest District Regional Conference.

Division members serving on the International Level were: Paulyne Wern CPS, Galveston County Chapter, Rules & Bylaws Committee; and Betty Wooden CPS, Big D Chapter, Dallas, the Southwest District Representative to the Institute for Certifying Secretaries.

The 33rd Annual Meeting was held in El Paso hosted by the Sun and Sage Chapter. The theme was "Metamorphosis."

Shirley Bartle CPS, Southwest Houston Chapter, was selected Division Secretary of the Year.

1985-86

President	Rose Stanley CPS, Capital Chapter (Austin)
President-Elect	Evelyn Calhoun, Denton Chapter
*	Candy Daniels CPS, Dixie Gem Chapter (Ruston)
Vice President	Candy Daniels CPS, Dixie Gem Chapter (Ruston)
*	Grace Braziel CPS, San Angelo Chapter

Secretary	Judy E. Weeks, Tyler Chapter
Treasurer	Anetia Smith, Magic Valley Chapter (Edinburg/McAllen)
Parliamentarian	Betty Green CPS, PRP

President Stanley's theme for the year was "Strength from Within."

In October 1985, Evelyn Calhoun resigned and Candy Daniels moved to the office of President-Elect. Grace Braziel CPS, San Angelo Chapter, was appointed to fill the vacancy of Vice President.

The total membership on April 30, 1986, was 1,928. There were 38 chapters after losing Corsicana Chapter. FSA Chapters totaled 13. There were 130 new CPS recipients making a Division total of 2,256. Seven Leadership Conferences were held throughout the Division. Two Division Workshops were held.

The Division and its chapters were selected to be participants in the Pilot Project on Direct Billing. All but two of the chapters participated in the project and dues notices were mailed directly to members by International. The project was an overwhelming success.

Division members serving at International Level were: Paulyne Wern CPS, Galveston County Chapter, Rules and Bylaws Committee; Prebble Luthultz CPS, PRP, Northwest Chapter (Houston), Bylaws Revision Committee; Betty Wooden CPS, Big D Chapter (Dallas) Institute for Certifying Secretaries; Doris R. Towns

CPS, Northwest Chapter, Retirement Center Committee; and Sheree Quinn, Northwest Chapter (Houston), Membership Ad Hoc Committee for Retention and Recruitment - Southwest District.

The 34th Annual Meeting was hosted by Galveston County Chapter in Galveston. The total registration was 271. The theme was "Sail to Success."

Membership awards were presented to: LaPine Chapter (Alexandria) for 10-30 members, with a 75% increase; Capital Chapter (Austin) for 31-50 members with an 83% increase; Azalea Chapter (Lafayette) for 51-75 members with a 32% increase; and Big D Chapter (Dallas) for 100+ members for a 44% increase. Dixie Gem (Ruston) and Gateway (Laredo) Chapters received a special award for 100% membership retention.

Reba Strickland CPS, Houston Chapter, was selected Division Secretary of the Year and selected as the Secretary of the Year for the Southwest District. At the International Convention in Philadelphia she was selected International Secretary of the Year.

1986-87

President	Grace Braziel CPS, San Angelo Chapter
President-Elect	Candy Daniels CPS, Dixie Gem Chapter (Ruston)
Vice President	Anetia Smith, Magic Valley Chapter (Edinburg/McAllen)
Secretary	Elaine H. Harrison CPS, Big D Chapter (Dallas)
Treasurer	Judy E. Weeks CPS, Tyler Chapter
Parliamentarian	Betty Green CPS, PRP

President Braziel's theme for the year was "Find Renaissance."

A new Division Procedures Manual was developed and distributed to each chapter. Leadership Conferences were held in June. There were five Division Workshops.

At the International Convention, Philadelphia, PA, Division Representative Grace Braziel CPS proposed the amendment to the Revision of the International Bylaws to include Direct Billing, which passed.

Gateway Chapter (Laredo) was awarded the International President's Award at the Southwest District Conference for the greatest percentage net increase in membership in the category of 12-30 members for the period of April 1, 1985 through March 31, 1986.

There were 297 new CPS recipients from May and November, 1986, exams for a Division total of 2,553. This was the first time the examination was given twice a year.

Mary Ann Ayers, Capital Chapter (Austin), was one of the recipients of a \$2,000 Avery Scholarship. This was the second consecutive year that a member of Capital Chapter received an Avery Scholarship.

A video conference (through ARCOvision and sponsored by ARCO Oil and Gas) between Big D Chapter in Dallas and Billikin Chapter in Anchorage, Alaska, allowed these two chapters to discuss their common interest in the CPS rating, member retention, image, and the business community.

Membership as of May 31, 1987, was 1,863.

There were 39 chapters in the Division with the installation of the Clear Lake/NASA Area and Parker County Chapters.

The Challenger Chapter FSA sponsored by Southwest Houston Chapter, totaling of 10 FSA Chapters.

Division members serving at International Level were: Doris R. Towns CPS, Northwest Chapter (Houston), Trustee, Retirement Centers Trust; Paulyne D. Wern CPS, Galveston County Chapter, Committee on Nominations; Prebble C. Luthultz CPS, PRP, Northwest Chapter (Houston), Handbook Revision Committee; Rose Stanley CPS, Capital Chapter (Austin), Strategic Planning Committee; and Sheree Quinn, Northwest Chapter (Houston), Southwest District Membership Ad Hoc Committee.

The 35th Annual Meeting was hosted by Baton Rouge Chapter in Baton Rouge, Louisiana. The theme was "Lagniappe." Total registration was 239 members.

Division Membership Awards (June 1, 1986 - April 15, 1987) were given to the following chapters: Greatest Percentage Increase in Category of 10-30 Members - Dixie Gem (Ruston) and Greenspoint Area (Houston) with 50% increase; Greatest Percentage Increase in Category of 31-50 Members - Baton Rouge with 32.6% increase; Greatest Percentage Increase in Category 51-75 Members - Capital (Austin) with 46.7% increase (second consecutive year to win this category); Greatest Percentage Increase in Category of 100+ Members - Big D Chapter (Dallas) with 18.1% increase.

Elizabeth Eichelberg CPS, Southwest Houston Chapter, was selected Division Secretary of the Year.

1987-88

President	Candy Daniels CPS, Dixie Gem Chapter (Ruston)
President-Elect	Anetia Smith, Magic Valley Chapter (Edinburg/McAllen)
Vice President	Judy E. Weeks CPS, Tyler Chapter
Secretary	Beverly A. Glynn CPS, Channel Chapter (Pasadena)
Treasurer	Elaine H. Harrison CPS, Big D Chapter (Dallas)
Parliamentarian	Betty Green CPS, PRP

President Daniels' theme for the year was "Capitalize on our Assets."

The membership as of May 31, 1988, was 1,968.

The year began and ended with 39 chapters. Brazoria County and Gateway (Laredo) Chapters relinquished their charters. East Texas Chapter (Longview), sponsored by Pelican Chapter (Shreveport) and Panhandle Chapter (Borger), sponsored by Amarillo Chapter, were installed.

In January, 1988, Sun and Sage Chapter in El Paso made history by sponsoring a chapter in the New Mexico Division, Mesilla Valley Chapter in Las Cruces, New Mexico.

Eight Leadership Conferences were held in June 1987.

Division members serving on International Level were: Doris R. Towns CPS, Northwest Chapter, Chairman of Retirement Center Trust and Grace Braziel CPS, San Angelo Chapter, Strategic Planning Committee.

First International Convention where chapters not represented by a delegate were allowed to vote by proxy in the election of International officers and trustees.

Two Division Chapters received membership awards for greatest percentage increase in members during the period from April 1, 1987 to March 31, 1988: for a chapter with 31-50 members, NOLA Chapter, New Orleans, LA; and for a chapter with 51-75 members, Sun and Sage Chapter, El Paso, TX.

The first entire Southwest District Conference was held in Houston, Texas, in October 1987, hosted by Southwest Houston Chapter.

Division Workshops were held.

There were 270 CPS recipients in the Division totaling 2,823.

International held a "Commitment--Rekindle the Spirit" membership blitz from September 1 through October 31, 1987. Ninety applications from the Division were processed. Southwest Houston Chapter won the International Blitz in the category of more than 50 members. The prize was a seminar leader provided free for the chapter's annual seminar.

The Division sponsored a "Capitalize on Membership" drive from January 1 through March 31, 1988, resulting in 112 membership applications.

In March 1988, Big D Chapter (Dallas) hosted the Open House during the 1988 FSA/CSI Student Conference held in Dallas, TX. Big D Chapter solicited corporate contributions resulting in a profit being sent to the Institute for Educating Secretaries.

A letter written to Xerox Corporation by Capital Chapter President Mary Ann Ayers CPS, thanking them for publishing a letter sent by Capital members Angel Skinner and thus "promoting self-esteem through creative business involvement at the clerical level," set into motion a series of events that led to interviews with International President Fran Barr and Northwest District Director Rob Metcalf CPS being featured on the covers of the Xerox publication DIALOGUE and a visit to Headquarters by Xerox representatives to discuss future cooperative efforts. The interview with President Barr appeared on the January cover of DIALOGUE and, in a six week period, prompted 800+ inquiries to Headquarters for additional information about the association.

The 36th Annual Meeting was held May 20-22, 1988, at the Marriott at the Capitol in Austin, Texas, hosted by Capital Chapter. The theme was "A Capital Idea!" Total registration was 257 members from 38 chapters.

Division Membership Awards for the greatest percentage increase in a chapter with 10-30 members - Denton Chapter, Denton, Texas (63.6%); For the greatest percentage increase in a chapter with 31-50 members - NOLA Chapter, New Orleans, LA (88.6%); For the greatest percentage increase in a chapter with 51-75 members - Azalea Chapter, Lafayette, LA (29.4%) and Southwest Houston Chapter, Houston, TX (29.4%); For the greatest percentage increase in a chapter with 100+ members - Big D Chapter, Dallas, TX (28.2%); and Texoma Chapter, Sherman/Denison, TX, received a special award for 100% retention of members.

Genevieve Dupré CPS, Beaumont Chapter, was selected the 1988 Division Secretary of the Year.

1988-89

President	Anetia Smith CPS, Magic Valley Chapter (Edinburg/McAllen)
President-Elect	Elaine H. Harrison CPS, Big D Chapter (Dallas)
Vice President	Beverly A. Glynn CPS, Channel Chapter (Pasadena)
Secretary	Betty Joplin CPS, Trinity Chapter (Fort Worth)
Treasurer	Marie Hamilton CPS, Baton Rouge Chapter
Parliamentarian	Prebble C. Luthultz CPS, PRP

President Smith's theme for the year was "Key to Success."

The membership as of May 31, 1989 was 2,081, an increase over the previous year of 27.3%.

Five new chapters were chartered during the year, increasing the number of chapters to 44. This was a net increase of four, due to Dixie Gem Chapter (Ruston, LA) relinquishing its charter at the close of the year. The new chapters were West Houston Chapter, Houston, TX; Bluebonnet Chapter, Williamson County, TX; Tumbleweed Chapter, Odessa, TX; Las Colinas Chapter, Las Colinas/Irving, TX; and Medical Center Chapter, Houston, TX.

Six Leadership Conferences were held in June 1988.

Division members serving at the International Level were: Doris R. Towns CPS, Northwest Chapter, Chairman of the Retirement Centers Trust; Grace Braziel CPS, San Angelo Chapter, Strategic Planning Committee; and Candy Daniels CPS, Dixie Gem Chapter, Chairman, Committee on Nominations.

At International Convention in Kansas City, MO, four T-L Division Officers participated in post-convention seminar "Striving for Excellence."

Southwest District Conference was held in October, 1988 in Anaheim, CA, attended by approximately 20 members from 14 T-L Division chapters. A workshop, "What's in a Name?" was held during the Conference. As follow-up, the Division prepared and mailed a survey on the subject to chapter presidents and members-at-large. A comprehensive report on the results was subsequently issued by the Division Board.

There were 200 CPS recipients in the Division totaling 3,070.

During the International Membership Blitz from September through November, 1988, 178 new members were gained, and 73 added during the Division Membership Drive from January through March, 1989.

Correspondence from Division was instrumental in preventing the consolidation of the student programs of PSI® and Future Business Leaders of America. This action was taken based on indications to the Board that such a merger was contrary to the wishes of the membership majority.

Winner of the first T-L Division Scholarship (\$200) was awarded to JoAnne Sauceman, CSI member from Jimmy Swaggart Bible College in Baton Rouge, LA.

The 37th Annual Meeting was held May 18-21, 1989, at the Holiday Inn-Country Villa in Midland, Texas, hosted by Permian Chapter. The theme was "Finding New Horizons!" Total registration was 198 members from 35 chapters. Virginia (Ginny) Anderson, Trinity Chapter, was selected the 1989 Division Secretary of the Year.

"Key to Success" essay awards were presented to Baton Rouge; Capital; Greenspoint Area; San Angelo; Southwest Houston; Sun and Sage; and West Houston Chapters. Individual membership drive winners were:

- 5th place - Sherry LaGrange, Azalea Chapter, Lafayette, LA
- 4th place - Doris Hardi, NOLA Chapter, New Orleans, LA
- 3rd place - Betty Therrell CPS, Channel Chapter, Pasadena, TX
- 2nd place - Carol Bricken, Anacacho Chapter, San Antonio, TX
- 1st place - Francine Walker CPS, Big D Chapter, Dallas, TX

1989-90

President	Elaine H. Harrison CPS, Big D Chapter (Dallas)
President-Elect	Betty Joplin CPS, Trinity Chapter (Fort Worth)
Vice President	Vera D. Allen CPS, Southwest Houston Chapter
Secretary	Dora M. Murders CPS, Northwest Chapter (Houston)
Treasurer	Genevieve Dupré CPS, Beaumont Chapter
Parliamentarian	Connie Pendergast CPS, PRP, Houston Chapter

President Harrison's theme for the year was "Energize, Enrich, Evolve." Membership at June, 1989 was 1,774 and at May 31, 1990 was 2,135, a 20.3% increase.

Two chapters were chartered during the year: (1) August 22, 1989, Greenville Chapter, a corporate chapter at the Greenville Division of E-Systems in Greenville, Texas and (2) April 19, 1990, Exxon Chapter, a corporate chapter at Exxon Company USA in Houston, Texas. Ouachita Valley Chapter in Monroe/West Monroe, Louisiana, relinquished its charter on May 31. As of May 31, 1990, there were 45 chapters which included members at large.

Division members serving at the International Level were: (1) Doris R. Towns CPS, Northwest Chapter, Chairman of the Retirement Centers Trust and (2) Grace Braziel CPS, San Angelo Chapter, Strategic Planning Committee.

The Southwest District Conference was hosted by Baton Rouge Chapter in Baton Rouge, Louisiana. The conference was held in conjunction with the Division Officers Leadership Conference and the International Board Retreat. The Division Officers Leadership Conference, a strategic planning meeting, was the first of its kind. Items discussed at the Division Officers Leadership Conference were the mission statement, issues facing our association, and methods to implement future strategies.

There were 225 CPS recipients from the May 1989 and November 1989 examinations. The 1989 CPS Seminar, "Professional Development: Technological Transition to the Office of the 1990s" was held in Irvine, California.

For the first time, a \$100 contribution was made to the Retirement Centers Trust in honor of Doris Towns CPS, International Trustee; a \$100 contribution was made to the Research and Education Foundation in memory of Rose Tettenhorst CPS, a Southwest District member and a former International officer; and a \$100 contribution was made to the Building Fund. Houston Chapter contributed \$1,000 to the Retirement Centers Trust.

An International Membership Blitz from September through November 1989 was held and a Division Membership Drive was held from January through March 1990.

The winner of the second Division scholarship of \$300 was awarded to Brenda K. Adams from Grayson County College in Denison, Texas.

Streamlining of tasks was implemented during the year such as membership statistics accountability, chapter annual report form, and the change in the accounting method from an accrual basis to a cash basis.

The 38th Annual Meeting was held May 17-20, 1990 at the Holiday Inn-Emerald Beach in Corpus Christi, Texas, hosted by the Coastal Bend Chapter. The theme was "Waves of Change." Total registration was 288 from 41 chapters.

The "E Exponent Exposure" essay winners were presented certificates to the following chapters: Beaumont, Capital, Greenspoint Area, Houston, Las Colinas, Medical Center, Southwest Houston, and West Houston. Individual winners of the Division Membership Drive were: First--Rita Backus CPS, Las Colinas Chapter; Second--Alice Dowie CPS, Capital Chapter; and Third (Tie)--Paula Metcalf of East Texas Chapter, Patsy Stevens of Trinity Chapter, and Denise Rosenblum of West Houston.

Ann Entrekina CPS, Houston Chapter, was selected the 1990 Secretary of the Year.

1990-1991

President	Betty Joplin CPS, Trinity Chapter (Fort Worth)
President-Elect	Dora Murders CPS, Northwest Chapter (Houston)
Vice President	Genevieve Dupré CPS, Beaumont Chapter (Beaumont)
Secretary	Debbie Olivier, Azalea Chapter (Lafayette)
Treasurer	Jim Ayers CPS, Houston Chapter (Houston)
Parliamentarian	Connie Pendergast CPS, PRP, Houston Chapter (Houston)

The theme selected by President Joplin for 1990-91 was "Spread Your Wings." Membership on June 1, 1990, was 1,864. There was an eight percent increase during the year, with membership increasing to 2,020.

Three chapters were chartered during the year: (1) July 10, 1990, Twice as Nice Chapter, Texarkana, Texas; (2) March 11, 1991, Montgomery County Chapter, Conroe, Texas; and (3) April 11, 1991, Texaco Technology Chapter, a corporate chapter at Texaco in Houston, Texas. Three chapters relinquished their charters as of May 31, 1991: Bluebonnet Chapter, Williamson County, Texas; East Texas Chapter, Longview, Texas; and San Angelo Chapter, San Angelo, Texas. As of May 31, 1991, there were 45 chapters which included members at large.

Division members serving at the International Level were: (1) Candy Daniels CPS, Member at Large, Building Fund Committee; (2) Elaine H. Harrison CPS, Big D Chapter, 1991 International Convention Coordinator; (3) Janet Stubbs CPS, Southwest Houston Chapter, Retirement Centers Trust, and (4) Terry Walworth, Anacacho Chapter, International Secretary of the Year Committee.

The Southwest District Conference was hosted by Albuquerque Chapter in Albuquerque, New Mexico. There were 260 CPS recipients from the May and November 1990 examinations. The 1990 CPS Seminar, "Executive Assistant 2000" was held in Savannah, Georgia.

A \$100 contribution was made to the Retirement Centers Trust in memory of Flonnie Mae Larimer PRP; a \$100 contribution was made to the Research and Education Foundation in memory of Prebble Luthultz CPS, PRP; and \$100 to the PSI Building Fund on behalf of the entire Texas-Louisiana Division membership.

Certificates were awarded to five chapters who gained the greatest percentage net increase in membership from June 1, 1990, through April 30, 1991, in various categories. (1) Caprock Chapter had the greatest percentage net increase in the category of five to fifteen members; (2) Temple Chapter with the greatest percentage in the category of sixteen to thirty-five members; (3) Greenspoint Area Chapter with the greatest percentage net increase in the category of thirty-six to fifty-five members; (4) NOLA Chapter with the greatest percentage net increase in the category of fifty-six to eighty-five members; and (5) Trinity Chapter with the greatest net increase in the category of eighty-six members and above.

The first Humanitarian Award, designed to honor a member who had contributed to the goals and objectives of the association and profession and/or active in community affairs, was given posthumously to Prebble Luthultz CPS, PRP, Northwest Chapter. Special recognition was made of Dora Moody, Trinity Chapter, and Alice Dowie CPS, CAM of Capital Chapter.

Christy Ann Lefleur of the University of Southwestern Louisiana was awarded the \$500 Division Scholarship.

During 1990-91, the responsibilities of the Division Secretary of the Year were expanded. At a chapter's request, the SOTY might make a chapter visit in place of a Division Officer, with travel expenses being reimbursed by the Division. This was done to better utilize the qualities of the current SOTY.

The 39th Annual Meeting was held in May 17-19, 1991, at the Harvey Hotel in Amarillo, Texas, hosted by the Amarillo Chapter. The theme was "Rainbow of Dreams." Total registration was 157 from 38 chapters including members at large.

Joy Slusher, Sun and Sage Chapter, was selected the 1991 Division Secretary of the Year.

1991-1992

President	Dora M. Murders CPS, Northwest Chapter (Houston)
President-Elect	Genevieve Dupré CPS, Beaumont Chapter (Beaumont)
Vice President	Jim Ayers CPS, Houston Chapter (Houston)
Secretary	Bennie Smith CPS, North Dallas Chapter (Dallas)
Treasurer	Ollie Jo Bozeman CPS, Capital Chapter (Austin)
Parliamentarian	Connie Pendergast CPS, PRP, Houston Chapter (Houston)

The theme selected by President Murders for 1991-1992 was "Pioneers of the Future." Membership on June 1, 1991 was 1,807. There was an eight percent increase during the year, with membership increasing to 1,950 as of April 30, 1992.

Texaco New Orleans, New Orleans, Louisiana, a new corporate chapter, was chartered on April 29, 1992. One chapter, Resort City, Mineral Wells, Texas, relinquished their charter on May 31, 1992. As of May 31, 1992, there were 44 chapters, which includes members at large.

Division members serving at the International Level: Elaine H. Harrison CPS, Big D Chapter, Southwest District Director; Betty Joplin CPS, Trinity Chapter, Committee on Nominations; Estella Gillette CPS, Clear Lake/NASA Chapter, Management Focus Group, ICS and ICS Representative on the IES Board.

The 1991 International Convention was held in Dallas, Texas, hosted by Big D Chapter. Elaine H. Harrison CPS was Coordinator, and Bettye Ray CPS was Co-coordinator. 38 of the Division's 44 chapters were represented.

The Southwest District Conference was hosted by the Lindbergh Chapter in St. Louis, Missouri, February 28-March 1, 1992.

There were 294 CPS recipients from Texas and Louisiana for the May and November 1991 examinations.

The CSI/FSA Student Leadership Conference was held March 5-8, 1992 in San Antonio, Texas.

A \$200 contribution was made to the Retirement Centers Trust in memory of Melba Ernst CPS; a \$200 contribution was made to the Research and Education Foundation in memory of Naomi Fletcher; and \$200 to the PSI Building Fund on behalf of the entire Texas-Louisiana Division membership.

Certificates were awarded to four chapters who gained the greatest percentage net increase in membership from January 1 through April 30, 1992 in various categories. (1) Twice as Nice Chapter had the greatest percentage net increase in the category of five to fifteen members; (2) Texaco Technology Chapter with the greatest percentage net increase in the category of sixteen to thirty-five members; (3) no award was given in the category of thirty-six to fifty-five members; (4) North Dallas Chapter with the greatest percentage net increase in the category of fifty-six to eighty-five members; and (5) NOLA Chapter with the greatest net increase in the category of eighty-six members and above.

The Humanitarian Award, designed to honor a member who had contributed to the goals and objectives of the association and profession and/or active in community affairs was given to Dora Moody, Trinity Chapter.

Sheryle Lynn Jackson of the Galveston College, Galveston, Texas was awarded the \$500 Division Scholarship.

The expanded duties of the Division Secretary of the Year were continued. At a chapter's request, the SOTY could make a chapter visit in place of a Division Officer, with travel expenses being reimbursed by the Division. This was continued in order to utilize the Division SOTY.

The 40th Annual Meeting was held May 15-17, 1992, at the Hilton & Towers Hotel in Lafayette, Louisiana, hosted by the Azalea Chapter. The theme was "Celebrate New Beginnings." Total registration was 228 from 36 chapters including members at large. The Division Bylaws and Standing Rules were amended in 1991 to allow chapters to send a proxy vote for voting for officer candidates and Annual Meeting site bids. Eight chapters utilized the proxy voting.

Kathie Hardcastle CPS, Trinity Chapter, was selected the 1992 Division Secretary of the Year.

1992-1993

President	Genevieve Dupré CPS, Beaumont Chapter (Beaumont)
President-Elect	Bennie L. Smith CPS, North Dallas Chapter (Dallas)
Vice President	Linda Gerch CPS, Trinity Chapter (Fort Worth)
Secretary	Lynn Brown CPS, Baton Rouge Chapter (Baton Rouge)
Treasurer	Ollie Jo Bozeman CPS, Capital Chapter (Austin)
Parliamentarian	Connie Pendergast CPS/PRP, Houston Chapter (Houston)

President Dupré's theme for the 1992-93 year was "Set Sail For a New Horizon." Membership on June 1, 1992 was 1,822 and on April 30, 1993 membership totaled 1,917 for an overall increase of nine percent.

Two chapters relinquished their charters this year - Magic Valley and Panhandle. As of May 31, 1993, there were 42 chapters including the members at large.

Division members serving at the International Level were: Elaine H. Harrison CPS, Big D Chapter, Southwest District Director and Shirley Sheff CPS, Southwest Houston Chapter, PSI Focus Group of the Institute for Certification.

The 1992 International Convention was held in July in Columbus, Ohio. There were 86 division members present representing 31 chapters. Four chapters sent proxies authorizing the Division President to cast votes on behalf of their chapters.

The Southwest District Conference was held in Tulsa, Oklahoma in February 26-28, 1993. The theme was "PSI Paves the Way to Professionalism." Elaine H. Harrison CPS presided as Southwest District Director. A total of 63 members were in attendance representing 24 of our chapters. President Dupré presented a preconference workshop on the topic of membership.

The CSI/FSA Student Conference was held in March in New Orleans, Louisiana. Secretary Brown attended on behalf of the Division.

There were 273 secretaries from Texas and Louisiana who earned the CPS designation in the 1992 May and November exams.

The Division Board submitted two amendments to the International Bylaws and Standing Rules on behalf of the Division. An amendment was submitted to change the name of the association to the International Association of Office Professionals. Another amendment was submitted to change the definition of a "secretary" to the definition of an "office professional." (NOTE: Both amendments failed to pass at the International Convention.)

On behalf of the Texas-Louisiana Division, a \$200 contribution was made to the Retirement Centers Trust; a \$200 contribution was made to the Research and Education Foundation; and a \$200 contribution was made to the PSI Building Fund.

Certificates were awarded to five chapters who gained the greatest percentage net increase in membership from June 1, 1992 through April 30, 1993 in the following categories: (1) Beaumont Chapter for the greatest percentage net increase in the category of five to fifteen members with an overall increase of 33%; (2) Sundial Chapter with the greatest percentage net increase in the category of sixteen to thirty-five members with an overall increase of 57%; (3) Greenspoint Area Chapter for the greatest percentage net increase in the category of thirty-six to fifty-five members with an overall increase of 15%; (4) North Dallas Chapter with the greatest percentage net increase in the category of fifty-six to eighty-five members with an overall increase of 17% AND Sun and Sage for the same category with an overall increase of 17%; and (5) Houston Chapter with the greatest percentage net increase in the category of eighty-six members and above with an overall increase of 14%.

The first ever Division Member of the Year Award in recognition of outstanding contributions to the goals and objectives of the association and the profession was awarded to Cindy Hammer CPS, Greenspoint Area Chapter.

The recipient of the \$500 Texas-Louisiana Division Scholarship was Theresa Bailey, a sophomore at Kingwood College in Kingwood, Texas.

The Division Board voted to continue utilizing the Division Secretary of the Year in the chapter visits program. At the request of the chapters, 1992-93 Division SOTY, Kathie J. Hardcastle CPS, made seven presentations to our division chapters.

The 41st Annual Meeting was held May 27-30, 1993 at the Doubletree Hotel in New Orleans, Louisiana and was hosted by the NOLA Chapter. The theme was "Unmask Your Potential and All That Jazz." Total registration was 209 members representing 35 chapters including members at large. Two official proxies were received enabling the Division President to cast votes for these chapters for officer candidates.

Janet Hayes CPS, Big D Chapter, was selected the 1993 Division Secretary of the Year. She was later selected to represent the Southwest District at the International Convention in Calgary, Alberta Canada.

1993-94

President	Bennie L. Smith CPS, North Dallas Chapter (Dallas)
President-Elect	Ollie Jo Bozeman CPS, Capital Chapter (Austin)
Vice President	Lynn Brown CPS, Baton Rouge Chapter (Baton Rouge)
Secretary	Maggie Rios CPS, Anacacho Chapter (San Antonio)
Treasurer	Linda Gerch CPS, Trinity Chapter (Fort Worth)

President Smith's theme was "Soaring to New Heights." Membership in the Division as of April 30, 1994 was 1,887 and represented a 1.6% decrease.

Heart of Texas Chapter, Waco, Texas, with 13 charter members, and Dallas Central Chapter, Dallas, Texas, with 22 charter members, were installed in May 1994. This brought in an additional 35 new members and the number of chapters to 43.

The only division member serving on the International level was Candy W. Daniels CPS, 1993-94 Southwest District Director.

There were four Leadership Conferences held throughout the Division during the year.

President Smith represented the Division as delegate and President-elect Bozeman served as alternate at the International convention in Calgary, Canada. The Division's proposed name change amendment did not pass.

There were 245 CPS recipients in the Division.

The Southwest District Conference was held in February 1994 in conjunction with the Division Officers Leadership Conference in Scottsdale, Arizona. President Smith represented the Division at the Southwest District Conference and all other division officers attended the Division Officers Leadership Conference.

Winner of the 1993-94 Division \$1,000 scholarship was Kitty Lou Craig of Waco, Texas.

The 42nd Annual Meeting was held May 20-22, 1994 in Tyler, Texas, hosted by Tyler Chapter. The theme was "Climbing to New Heights." Total registration was 228 from 38 chapters.

Dotty Yarbrough CPS, North Dallas Chapter, was named the Division Secretary of the Year.

Winners of the "Soaring to New Heights" membership awards (the greatest percentage net increase for a chapter) were:

- 5 - 15 members Texoma Chapter
- 16 - 35 members Tyler Chapter
- 36 - 55 members Pelican Chapter
- 56 - 85 members Anacacho Chapter
- 85+ members No award given in this category

North Dallas Chapter and Temple Chapter received the new chapter formation awards (an engraved silver bowl) for sponsoring Dallas Central Chapter and Heart of Texas Chapter, respectively.

The 1994 division Member of the Year was Brenda Jackson CPS, Exxon Chapter in Houston, Texas.

1994-95

President	Ollie Jo Bozeman CPS, Capital Chapter (Austin)
President-Elect	J. Lynn Brown CPS, Baton Rouge Chapter (Baton Rouge)
Vice President	Maggie Rios CPS, Anacacho Chapter (San Antonio)
Secretary	Dotty Yarbrough CPS, North Dallas Chapter (Dallas)
Treasurer	Cindy Hammer CPS, Greenspoint Area Chapter (Houston)
Parliamentarian	Connie Pendergast CPS/PRP, Houston Chapter (Houston)

President Bozeman's theme for the 1994-95 year was "Explore the Possibilities." Membership on June 1, 1994 was 1,912 and April 30, 1995 membership totaled 1,900 for an overall decrease of .6 percent.

Trendsetters Chapter in Houston, Texas was chartered on May 4, 1995. Texoma Chapter in Sherman, Texas relinquished its charter this year. As of May 31, 1995 there were 42 chapters, including members-at-large.

Division members serving at the International level:

- Candy W. Daniels CPS, Division Member-at-Large, Southwest District Director
- Shirley C. Sheff CPS, Southwest Houston Chapter, PSI Focus Group of the Institute for Certification
- Estella H. Gillette MA/CPS, Clear Lake/NASA Chapter, Institute for Education and Bylaws and SR
- Janet Hayes CPS, Big D Chapter, International Secretary of the Year

The 1994 International convention was held July 23-27 in Orlando, Florida. There were 80 division members representing 29 chapters. The 1994-95 Texas-Louisiana Division Secretary of the Year, Dotty Yarbrough CPS, was selected to represent the Southwest District at the convention.

The Southwest District conference, hosted by Capital Chapter, in Austin, Texas was held February 23-26, 1995. Candy W. Daniels CPS presided as Southwest District Director. A total of 120 division members representing 29 chapters were in attendance.

A total of 225 secretaries from Texas and Louisiana earned the CPS designation in the 1994 May and November exams.

On behalf of the Texas-Louisiana Division, a \$200 contribution was made to the Research and Education Foundation in memory of all Omega members; a \$200 contribution was made to the Retirement Centers Trust; and a \$200 contribution was made to the PSI Building Fund.

The Texas-Louisiana Division awarded a \$1,000 scholarship to Jessie Lynn Broussard of the University of Southwestern Louisiana in Lafayette, Louisiana.

Certificates were awarded to five chapters who gained the greatest net increase in membership from June 1, 1994 through April 30, 1995 in the following categories:

5 - 15 members	Bryan-College Station Chapter
16 - 35 members	Dallas Central Chapter
36 - 55 members	Greenspoint Area Chapter
56 - 85 members	Baton Rouge Chapter
85+ members	Houston Chapter

Houston Chapter received the new chapter formation award for sponsoring the Trendsetters Chapter.

The 1995 division Members of the Year award was presented to Brenda Jackson, Exxon Chapter, Houston, Texas.

The 43rd Annual Meeting was held May 19-22, 1995 at the Sheraton Hotel in Shreveport, Louisiana, hosted by Pelican Chapter. The theme was "Charting Your Course." Total registration was 205 members, representing 38 chapters, including members-at-large. There were no proposed amendments to the division bylaws and standing rules.

Clara Smith CPS, Galveston County Chapter, was selected as the 1995 division Secretary of the Year.

1995-96

President	J. Lynn Brown CPS, Baton Rouge Chapter (Baton Rouge)
President-Elect	Maggie Rios CPS, Anacacho Chapter (San Antonio)
Vice President	Dotty Yarbrough CPS, North Dallas Chapter (Dallas)
Secretary	Marti Long, NOLA Chapter (New Orleans)
Treasurer	Shelly Guentzel CPS, Capital Chapter (Austin)
Parliamentarian	Connie Pendergast CPS/PRP, Houston Chapter (Houston)

President Brown's theme for the 1995-96 year was "Charting Our Course." Membership on June 1, 1995 was 1,914 and on April 30, 1996 membership totaled 1,877 for an overall decrease of 1.93 percent.

Dogwood Chapter in Covington, Louisiana was chartered on June 29, 1995 and Lagniappe Chapter, Shreveport, Louisiana was chartered on March 16, 1996. Three chapters relinquished their charters: Texaco New Orleans, Texaco Technology, and Permian. As of May 31, 1996 there were 41 chapters, not including members-at-large.

Division members serving at the international level were:

Candy W. Daniels CPS, Division Member-at-Large, International Treasurer
 Ollie Jo Bozeman CPS, Capital Chapter (Austin), Southwest District Director
 Kym Jump CPS, Houston Chapter, Southwest District representative on ISOTY Committee
 Cindy Hammer CPS, Greenspoint Area Chapter (Houston), T-L Division Building Fund Ambassador

The 1995 International convention was held July 23-26, 1995 in Seattle, Washington. There were 83 division members representing 30 chapters.

Southwest District conference was not held during the 1995-96 year due to the date being changed to October. Two board members attended other district conferences: Maggie Rios CPS - Southeast District conference in Puerto Rico and Marti Long - Northeast District conference in Long Island, New York.

There were 183 secretaries from Texas and Louisiana who earned the CPS designation in the 1995 May and November examinations.

On behalf of the Texas-Louisiana Division, a \$200 contribution was made to the Research and Education Foundation in memory of all Omega members; a \$200 contribution was made to the Retirement Centers Trust; a \$200 contribution was made to the PSI Building Fund; and two pavers were purchased at the Retirement Center in honor of Candy W. Daniels CPS and Ollie Jo Bozeman CPS for their contribution to the T-L Division.

The T-L Division awarded a \$1,000 scholarship to Lori High of Longview, Texas.

Certificates were awarded to four chapters who gained the greatest percentage net increase in membership from June 1, 1995 through April 30, 1996 in the following categories:

5 - 15 members	No chapter qualified
16 - 35 members	Clear Lake/NASA Chapter, 14.29% increase
35 - 55 members	Azalea Chapter, 30.43% increase
56 - 85 members	Sun and Sage Chapter, 6.67% increase
85+ members	Anacacho Chapter, 2.20% increase

NOLA Chapter and Pelican Chapter received the new chapter formation award for sponsoring Dogwood Chapter and Lagniappe Chapter, respectively.

1996 division Member of the Year was presented to Sandra A. Duhon CPS, Azalea Chapter, Lafayette, Louisiana.

The 44th Annual Meeting was held May 17-19, 1996 at the Ramada Hotel in Fort Worth, Texas, hosted by Trinity Chapter. The theme was "Blazing New Trails to the Future." Total registration was 242 members, representing 38 chapters, not including members-at-large. There were no proposed amendments to the Division Bylaws and Standing Rules.

Vicki Morehead CPS, Pelican Chapter (Shreveport), was selected as the 1996 Division Secretary of the Year.

The division board formed the first Strategic Planning Task Force to work on long- and short-term goals. The task force developed a Vision and Mission statement for the division, along with a medal kit which was distributed to all chapters. Members of this task force were:

Ginny Dupré CPS, Beaumont Chapter
 Elaine Harrison CPS, Big D Chapter
 Betty Joplin CPS, Trinity Chapter
 Dora Murders CPS, Northwest Chapter
 Anetia Smith CPS, Member-at-Large
 Bennie Smith CPS, North Dallas Chapter
 Ollie Jo Bozeman CPS, SW District Director (served as advisor)
 All members of the 1995-96 T-L Division Board

Another first this year was the formation of the New Chapter Formation Team. Team members were:

Cora Goodner CPS (Exxon Chapter), Chairman
 Sandra Duhon CPS, Azalea Chapter
 Cindy Hammer CPS, Greenspoint Area Chapter
 Bennie Smith CPS, North Dallas Chapter

The Board revamped the Division Procedures Manual and distributed revised copy to all chapters at the annual meeting.

The "leadership conferences" were restructured and renamed to "Future Positioning Workshops." Along with leadership training for new officers and committee chairmen, these workshops now include team training and are eligible for CEUs.

1996-97

President	Maggie Rios CPS, Anacacho Chapter (San Antonio)
President-Elect	Dotty Yarbrough CPS, North Dallas Chapter
Vice President	Cora Goodner CPS, Houston Chapter
Secretary	Jackie Potts CPS, Trinity Chapter (Fort Worth)
Treasurer	Virginia (Ginger) Caffee CPS, Denton Chapter

"PSI, Bridge to the Future" was the president's theme. Membership in the Division as of April 30, 1997 was 1,898 — up from 1,888 on May 30, 1996. By May 30, 1997 the membership stood at 1,960. This represented a 3.8% growth in membership, **the first growth in several years.**

Four chapters were chartered in 1996-97:

6/20/96 Magnolia Chapter (Lake Charles, Louisiana) - 10 members
 4/29/97 Lake Country Chapter (Pittsburg, Texas) - 13 members
 5/19/97 Lone Star Chapter (McKinney, Texas) - 33 members
 5/29/97 West Belt Chapter (Houston) - 19 members

International's "Chapter Builder Pin" (given to the person most responsible for the chapter chartering) was presented to Sandra Duhon CPS (Azalea Chapter); Sara McMillen CPS (Twice-as-Nice Chapter); Jackie Wilkens CPS (North Dallas Chapter); and Cora Goodner CPS (Houston Chapter), division vice president.

The division lost two chapters: Beaumont and Channel. The total number of chapters in the division is 42.

The Southwest District conference was held in Kaanapali, Maui, Hawaii and was hosted by the No Ka Oi Chapter. President Rios represented the division. The division was well represented at the district conference.

President Rios CPS represented the division as delegate and President-elect Yarbrough CPS served as alternate at the International convention in Des Moines, Iowa.

There were 196 CPS recipients in the division, 177 in Texas and 19 in Louisiana. Division members who served at the international level were:

Candy W. Daniels CPS, Division Member-at-Large, International Treasurer
 Ollie Jo Bozeman CPS, Capital Chapter (Austin), Southwest District Director
 Beverly Glynn CPS, Channel Chapter, Chairman of Nominations Committee
 Estella H. Gillette, Clear Lake/NASA Chapter (Houston), Dean - Institute of Education

The 45th Annual Meeting was held May 16-18, 1997 in Baton Rouge, Louisiana, hosted by the Baton Rouge Chapter. The theme was "Rising Above & Beyond." Total registration was 266. Connie Pendergast CPS/PRP was parliamentarian. Candy W. Daniels CPS, International Treasurer, was a special guest at the meeting, as well as Frances Jakes, Past International President. Susan Skarness CPS (Houston Chapter) was named 1997 division Secretary of the Year and was named ISOTY at the 1997 Buffalo Convention. The 1997 Division Member of the Year was Mary Joy Guzman CPS, Capital Chapter in Austin, Texas.

Winners of the "PSI Bridge to the Future" membership awards (greatest percentage net increase for a chapter) were:

5 - 15 members	Greenville Chapter (33% increase)
16 - 35 members	Amarillo Chapter (68% increase)
36 - 55 members	NOLA Chapter (9% increase)
56 - 85 members	Tie: Azalea Chapter and Baton Rouge Chapters (14% increase)
85+ members	No winner in this category

Azalea, North Dallas, and Twice-as-Nice Chapters were presented with a new PSI banner for sponsoring Magnolia, Lone Star, and Lake Country Chapters, respectively.

In addition to a \$200 donation (each) to the Retirement Centers Trust; PSI Building Fund; and PSI Research and Education Fund; a paver was purchased in honor of Lynn Brown CPS, 1996 Division President. The Division also funded the \$1,000 scholarship to last year's winner, Lori High of Longview, Texas.

The 47th Annual Meeting site for 1999 was awarded to Houston, Texas, hosted by Southwest Houston Chapter.

1997-98

President	Dorothy N. Yarbrough CPS, North Dallas Chapter
President-Elect	Cora Goodner CPS, Houston Chapter
Vice President	Virginia (Ginger) Caffee CPS, Denton Chapter
Secretary	Jackie Potts CPS, Trinity Chapter (Fort Worth)
Treasurer	Noreen Arcides CPS, Azalea Chapter (Lafayette, Louisiana)
Parliamentarian	Brenda Sparkman PRP, San Antonio, Texas

President Yarbrough's theme for the 1997-98 year was "Fine Tune Your Career - Our Success by Design." Membership on June 1, 1997 was 1,960 and on May 31, 1998 was 2,020 with a 2.55% net increase in membership.

Jambalaya Chapter in Gonzales, Louisiana was chartered in April 1998 and EXCEL Dallas Chapter in Dallas, Texas chartered in May 1998.

During the year, we lost two chapters - Denton Chapter and Northwest.

Division members serving on the international level were:

Candy W. Daniels CPS, Member at Large - International Second Vice President
Ollie Jo Bozeman CPS, Capital Chapter (Austin, Texas) - International Treasurer
Doris Garcia-Pichardo CPS, Sun and Sage Chapter (El Paso, Texas) - International Building Fund Ambassador
Shirley Scheff CPS, Southwest Houston Chapter (Houston, Texas) - Institute for Certification

The 1997 International convention was held in July, 1997 in Buffalo, New York. President Yarbrough attended as Delegate and President-Elect Goodner attended as Alternate. The Division Secretary of the Year, Susan Skarness CPS, Houston Chapter, was selected International Secretary of the Year and represented our Association throughout the year.

The Southwest District Conference was held in Newport Beach, California in October 1997. Due to a family emergency, President Yarbrough was not able to attend. Barbara Wyatt CPS represented the Division during the Omega Ceremony.

There were 153 Texas and Louisiana secretaries who earned the CPS designation during the 1997-98 year.

On behalf of the Texas-Louisiana Division, a \$200 contribution was made to the Research and Education Foundation in memory of all Omega members; a \$200 contribution was made to the Retirement Centers Trust; a \$200 contribution was made to the PSI Building Fund; and a patio paver was purchased at the Retirement Center in honor of Maggie Rios CPS, immediate past president of the Texas-Louisiana Division. The Division awarded a \$750 scholarship to JoAnna Oldham of Sandia, Texas.

The 46th Annual Meeting was held on May 15-17, 1998 at the Adams Mark Hotel in San Antonio, Texas. The theme was "Mission impossible." Total registration was 244 members representing 38 chapters and members at large.

Certificates were awarded to five chapters who gained the greatest percentage net increase in membership from June 1, 1997 through April 30, 1998, in the following categories:

- 05-15 members - magnolia Chapter, Lake Charles, Louisiana, 75% gain
- 16-35 members - Lake Country Chapter, Pittsburg, Texas, 136% gain
- 35-55 members - Lone Star Chapter, McKinney, Texas, 30% gain
- 56-85 members - West Houston Chapter, Houston, Texas, 20% gain
- 85 + members - North Dallas Chapter, Dallas, Texas, 5% gain

The Division presented an award to the individual recruiting the most members from June 1, 1997 through April 30, 1998. This award went to Tammy Murphy of Jambalaya Chapter, Gonzales, Louisiana. Tammy personally recruited 9 new members and 4 co-recruits. Tammy was awarded her choice of her annual dues paid for one year or reimbursement of her registration to Annual Meeting.

Baton Rouge Chapter, Baton Rouge, Louisiana received the New Chapter Formation Award for sponsoring Jambalaya Chapter. The chapter was awarded a check for \$50. The EXCEL Dallas Chapter was sponsored by the Texas-Louisiana Division.

Recognition was given by each Division Officer of a Chapter President which they felt had gone the extra mile.

The 1998 Division Member of the Year was presented to Jeanette Geiman CPS, West Houston Chapter.

Pat Clark CPS, Houston Chapter was selected as the 1998 Division Secretary of the Year.

The first Division Media Team was formed. This team worked directly with the news media and with the Chapter Media Team Representatives. A television interview in Wichita Falls, Texas with Channel 3 TV News was held in March 1998 to build interest in a new chapter in that area.

The Board Contact Program was well utilized. Division Officers and the Division ISOTY made 42 chapter visits during the year.

1998-99

President	Cora Goodner CPS, Houston Chapter
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President-Elect	Virginia (Ginger) Caffee CPS, Denton Chapter
Vice President	Noreen Arcides CPS, Azalea Chapter (Lafayette, Louisiana)
Secretary	Jackie Potts CPS, Trinity Chapter (Fort Worth)
Treasurer	Sarah McMillen CPS, Twice as Nice Chapter
A. M. Parliamentarian	Bettye L. Casey, PRP, Houston, Texas

President's Goodner's theme for the 1998-99 year was "Pride - Professionalism - IAAP." Membership on June 1, 1998 was 2,010 and 2,061 on May 31, 1999, representing a 2.54% net increase in membership and placing the division in second place standing in Southwest District.

Four chapters were chartered during the 1998-99 year. Red Stick Chapter in Baton Rouge, Louisiana chartered in September. The Falls Chapter in Wichita falls, Texas chartered in October. Baytown Area Chapter chartered in April followed by Bellaire Chapter in May, both in the Houston area. These four chapters represented a 9.52% net increase in chapters placing the Division in second place in Southwest District and third place in the Association.

Division members serving on the international level included:

Candy W. Daniels CPS, Member at Large - First Vice President
 Ollie Jo Bozeman CPS, Capital Chapter (Austin, Texas) - Treasurer
 Dotty Yarbrough CPS, EXCEL Chapter (Dallas, Texas) - Trustee, Retirement Centers Trust
 Brenda Jackson CSP, Exxon Chapter (Houston, Texas) - Building Fund Ambassador

The 1998 International Convention was held in August, 1998 in Atlanta, Georgia with President Goodner attending as Delegate and President-Elect Caffee attending as Alternate. Members approved a name change to International Association of Administrative Professionals (IAAP).

The Southwest District Conference was held in Houston, Texas, hosted by West Houston Chapter. President Goodner attended as Delegate and President-Elect Caffee attended as Alternate. Secretary Potts also attended.

There were 137 Texas and Louisiana secretaries who earned the CPS designation during the 1998-99 year with the total to date 55,523. The Division also had 42 members who recertified during the year.

On behalf of the Texas-Louisiana Division, a 4200 contribution was made to the Research and Education Foundation to help defray the cost of a CSI student attending International Convention in Portland. The Division donated \$200 both to the Retirement Centers Trust and to the IAAP Building Fund. A \$50 patio paver was purchased at the Retirement Center in honor of Dotty Yarbrough CPS, immediate past president of the Division.

The Division awarded \$375 scholarships to Mark Berne of Kingwood, Texas, and Eloisa Tobias of San Antonio, Texas.

The T-L Division Procedures Manual was completely revised by an Ad Hoc Committee chaired by Genny Dupre Cps, member at large. Chapters were notified that copies of the newly revised manual would be available at the Annual Meeting.

The 47th Annual Meeting was held May 14-16, 1999, at the J.W. Marriott Hotel in Houston, Texas, with a theme of "Expect the Unexpected." Total registration was 244 members representing 37 chapters and 11 members at large.

Certificates were awarded to five chapters who gained the greatest percentage net increase in membership from June 1, 1998 through April 30, 1999, in the following categories:

05-15 members - Trendsetters Chapter, Houston, Texas, 111.1% net gain
 16-35 members - Jambalaya Chapter, Gonzales, Louisiana, 103.8% net gain
 35-55 members - LaPine Chapter, Alexandria, Louisiana, 19.5% net gain
 56-85 members - West Houston Chapter, Houston, Texas, 56.9% net gain
 85 + - Houston Chapter, Houston, Texas, 14.2% net gain

The Division presented an award to the individual recruiting the most members from June 1, 1998, through April 30, 1999. This award went to Caroline Champness CSP of West Houston Chapter, Houston, Texas. Caroline personally recruited 14 new members and was awarded her choice of having her annual dues paid for one year or having her registration to the 2000 Annual Meeting paid.

Chapters receiving \$50 from the Division for sponsoring new chapters included Baton Rouge Chapter for sponsoring Red Stick Chapter, Trinity Chapter for sponsoring The Falls Chapter, and Clear Lake/NASA Chapter for sponsoring Baytown Area Chapter. Each new chapter received an IAAP banner from the Division.

Juanita Woodfox CPS, Clear Lake/NASA Chapter, was recognized as the 1999 Division Member of the Year during the Division Member of the Year luncheon.

Division Officers presented programs during the 26 chapter visits made throughout the year and with help from several T-L Division members presented a leadership workshop to close the Annual Meeting.

1999 - 2000

President	Ginger Caffee CPS, Las Colinas Chapter
President-Elect	Jackie Potts CPS, Trinity Chapter
Vice President	Noreen Arcides CPS, Azalea Chapter
Secretary	Barbara Wyatt CPS, Tyler Chapter
Treasurer	Sarah McMillen CPS, Twice As Nice Chapter
Parliamentarian	Nancy H. Nelson PRP, Dallas, Texas

President Caffee's theme for the 1999-2000 year was "Your Time is NOW!" Membership on June 1, 1999 was 2,061 and 1,866 on May 31, 2000, representing a 9% net decrease in membership.

T-L Division saw three chapters disband: Dallas Central (Dallas), Lagniappe (Shreveport), and, eventually, EXCEL Chapter (Dallas).

Three chapters were chartered during the 1999-2000 year. Lubbock Chapter in Lubbock Texas chartered in early April 2000. Rio Grande Valley Chapter of Edinburg, Texas and Comanche Peak Chapter of Glen Rose, Texas both chartered in May 2000.

Division members serving on the international level included:

- Candy W. Daniels CPS, Member-at-Large - President Elect
- Ollie Jo Bozeman CPS, Capital Chapter (Austin, Texas) - Second Vice President
- Dotty Yarbrough CPS, North Dallas Chapter (Dallas, Texas)-Trustee
Retirements Center Trust
- June Flores, Sundial Chapter (Harlingen, Texas) - Building Fund Ambassador

The CPS conference was held in June 1999 in Orlando and President Caffee attended as a representative of T-L Division. The 1999 International Convention was held in July in Portland, Oregon with President Caffee attending as delegate and President-Elect Potts attending as alternate. Secretary Wyatt and Treasurer McMillen attended as well. In October, the Southwest District Conference was held in Las Vegas, Nevada. President Caffee attended as your delegate. Treasurer McMillen also attended the conference. President elect Potts attended the Incoming Presidents Conference in Kansas City in February 2000.

Division officers made 21 chapter visits, held three (3) leadership training sessions at the request of chapters, and wrote hundreds of emails to keep up to date. Throughout the entire T-L Division for the year 1999-2000, chapters provided 119.5 CEUs for its members. Training once again became a priority.

Use of the Internet exceeded all expectations as T-L Division acquired its own domain name: www.iaap-txla.org. A forms page was created so that you may print a copy of the scholarship application, the DMOTY application, and membership application. The T-L bylaws and standing rules were added to the website. In keeping with last year's request to provide a better way for the TEXANA to be distributed, it is now published on the Internet. All of these changes were made in an effort to open up information to all members. President Caffee served as webmaster.

There were 107 Texas and Louisiana secretaries who earned the CPS designation during the 1999-2000 year with the total to date 57,201.

A Retirement Centers Trust paver was purchased in honor of 1998-99 Division President, Cora Goodner CPS. Donations of \$200 each were made to the Research & Education Foundation, the Building Fund, and Retirement Centers Trust Fund. T-L Division also established the Candy Daniels Fund to present an honorarium to the Research & Education Foundation in Candy's name when she completes her year as International president.

The Division awarded six (6) scholarships in the amount of \$500 each to: Patricia Balanquit (Fort Worth), Sonia Hurtado (McAllen), Carolyn Morris (Dallas), Lindsey Northcott (Ira, TX), Brenda Roehe (Houston), and Tabitha Stanley (Hammond, LA).

The 48^h Annual Meeting was held May 19-21, 2000, at the Sheraton Grand Hotel in Irving, Texas, with a theme "A Race for Excellence." Total registration was 211 members representing 34 chapters and 4 members-at-large.

Certificates were awarded to five chapters who gained the greatest percentage net increase in membership from June 1, 1999 through April 30, 2000, in the following categories:

- 5 - 15 members B Magnolia Chapter, Lake Charles, Louisiana - 15% net gain
- 16 - 35 members B Lake Country Chapter, Pittsburg, Texas - 4% net gain
- 36 - 55 members B Galveston Chapter, Galveston, Texas - 53% net gain
- 56 - 85 members B Big D Chapter, Dallas, Texas - 9% net gain
- 85 + members B Medical Center Chapter, Houston, Texas - 7% net gain

The Division presented an award to the individual recruiting the most members from June 1, 1999, through April 30, 2000. This award went to Paula Berkley of the new Rio Grande Valley Chapter of Edinburg, Texas. Paula sponsored 39 new members and was awarded her choice of having her annual dues paid for one year or having her registration to the 2001 Annual Meeting paid.

Las Colinas Chapter received \$50 from the Division for sponsoring Comanche Peak. And, the Division Board elected to give each new chapter \$100 seed money to help defray chartering costs.

Anne McHenry CPS of Medical Center Chapter, was recognized as the 2000 Division Member of the Year during the Division Member of the Year luncheon.

2000 - 2001

President	Jackie Potts CPS, Trinity Chapter
President-Elect	Noreen Arcides CPS, Azalea Chapter
Vice President	Sarah McMillen CPS, Twice as Nice Chapter
Secretary	Barbara Wyatt CPS, Tyler Chapter
Treasurer	Juanita Woodfox CPS, Clear Lake/NASA Area Chapter
Parliamentary Advisor	Sharon Brown CPS, Tulsa Chapter

"Burst Into the New Millennium" was the 2000-01 theme.

From May 31, 2000 through April 30, 2001, the division lost four chapters and 10% of the membership.

One chapter was chartered during the 2000-01 year. A corporate Chapter, Dynegy Chapter in Houston, Texas, chartered June 9th, sponsored by Texas-Louisiana Division. Las Colinas Chapter sponsored the Athens Chapter in Athens, Greece, which chartered on March 16. Because the Athens Chapter is located in another country, Texas-Louisiana Division did not receive credit for this chapter. Vickie Wilson CPS, Las Colinas Chapter and President Potts were able to attend the chartering.

Division Officers presented programs during the 19 chapter visits made throughout the year and presented four leadership workshops, one of which closed this years Annual Meeting. President Potts and Secretary Wyatt participated in the IAAP University training hosted by Las Colinas Chapter.

Division members serving on the international level included:

- Candy W. Daniels CPS, Member at Large (Ruston, LA) - President
- Ollie Jo Bozeman CPS, Capital Chapter (Austin, Texas) - President-Elect
- Dorothy Yarbrough CPS, North Dallas Chapter (Dallas, Texas)
- Retirement Centers Trust Board

The 2000 International Convention was held in July 2000 in Chicago with President Potts attending as Delegate and President-Elect Arcides attending as Alternate. The entire Texas-Louisiana Division Board attended this conference.

The Southwest District Conference was held in Oklahoma City, Oklahoma, hosted by the Oklahoma City and American Fidelity Chapters. President Potts attended as Delegate and President-Elect Arcides attended as alternate. All of the Texas-Louisiana Division Board attended this conference.

109 Texas and Louisiana administrative professionals earned the CPS designation as a result of the May and November examinations. Texas remains as one of the top ten states of CPS holders with a total of 5,541 since 1951.

The Division donated \$200 each to the Retirement Centers Trust Fund, Research and Education Foundation and the IAAP Building Fund. A Retirement Trust Foundation paver was purchased in honor of 1999-2000 Division President

Ginger Caffee CPS as well as a paver in honor of International President Candy W. Daniels CPS. Texas-Louisiana Division won a paver at the Southwest District Conference.

At the International Conference, President Potts was able to present the totals of donations amounting to \$10,800 to the Building Fund; \$2,000 to the Retirement Centers Trust; and \$2,000 to Research and Education in the name of International President Daniels on behalf of the entire Texas-Louisiana Division.

The Division awarded six (6) scholarships of \$500 each to:

Jennifer Akpapuna	New Orleans, Louisiana
Oliana Alikaj	El Paso, Texas
Ryan M. Harden	Lubbock, Texas
Scarlet Garcia	Carrollton, Texas
Blanche Salinas-Gallardo	El Paso, Texas
Evangelina Rangel	El Paso, Texas.

The 49th Annual Meeting was held May 18–20, 2001, at the Radisson Hotel in Wichita Falls, Texas, with the theme "Window to the World." Total registration was 122 members representing 32 chapters and 5 members-at-large.

Certificates were awarded to five chapters who gained the greatest percentage net increase in membership from July 1, 2000 through April 30, 2001, in the following categories:

5 – 15 members	Dogwood Chapter, 33% net gain
16 – 35 members	Lake Country Chapter, Mt. Pleasant/Pittsburg, Texas, 41% net gain
36 – 55 members	Rio Grande Chapter, Galveston, Texas, 13% net gain
56 – 85 members	No winner
85 + members	Medical Center Chapter, Houston, Texas 24% net gain

For sponsoring a new chapter in Athens, Greece, the T-L Division awarded Las Colinas chapter \$50.00. Las Colinas Chapter was also congratulated for having been named the 2000-2001 Avery Dennison \$3,000 Award winner.

Juanita Nugent CPS, Pelican Chapter, Shreveport, Louisiana, was recognized as the 2001 Division Member of the Year during the Division Member of the Year luncheon.

2001-2002

President	Noreen Arcides CPS, Azalea Chapter
President-Elect	Sarah McMillen CPS, Twice as Nice Chapter
Vice President	Barbara Wyatt CPS/CAP, Tyler Chapter
Secretary	Vickie Wilson CPS/CAP, Las Colinas Chapter
Treasurer	Sharon Chelette CPS/CAP, LaPine Chapter
AM Parliamentarian	Myra S. Myers RP, Baton Rouge, Louisiana

President Arcides' theme for the 2001-02 year was "A Treasure of Opportunities." Membership on July 1, 2001 was 1,633 and 1,636 on June 30, 2002, representing a 1% net increase in membership and placing the division in second place standing within Southwest District.

Three chapters were chartered during the 2001-02 year. The Woodlands Area in The Woodlands, Texas chartered in November under Greenspoint Area Chapter's sponsorship. The Plano Chapter in Plano Texas chartered in June, 2002, sponsoring chapter, Las Colinas, and the Texaco/Chevron in Houston, Texas, sponsored by T-L Division, also chartered in June. These three chapters represented a net increase in chapters earning the division an award of \$250 from International Headquarters.

Division members serving on the international level included:

- Ollie Jo Bozeman CPS, Capital Chapter (Austin, Texas) – President-Elect
- Jackie Potts CPS, Trinity Chapter (Fort Worth, Texas) - Building Fund Ambassador

The 2001 International Convention was held in July, 2001 in Toronto, Ontario, Canada with President Arcides attending as Delegate and President-Elect McMillen attending as Alternate.

The Southwest District Conference was held in Santa Clara, California, hosted by the Crossroads, El Camino and Mission Trail Chapters. President Arcides attended as Delegate and President-Elect McMillen attended as Alternate.

There were 49 Texas and Louisiana administrative professionals who earned the CPS designation and 36 earning the CAP rating during the 2001-02 year. The total to date of CPS holders totals 59,717. Texas was named as one of the top ten states of CPS holders with a total of 4,706, and of CAP holders with 55.

The Division donated \$200 each to the Retirement Trust Foundation, Research and Education and to the IAAP Building Fund. Additionally, \$50 was donated to the Retirement Trust Foundation for the purchase of a patio paver in honor of Jackie Potts CPS, immediate past division president.

The Division awarded six (6) scholarships of \$500 each to Sadie Blanchard, Baton Rouge, Louisiana, Gabriela Castellano, El Paso, Texas, Russell Janicek, Galveston, Texas, Ratko Jankovic, Beeville, Texas, Diana Villarreal, Victoria, Texas, and Jennifer Zerangue, Carencro, Louisiana.

The 50th Annual Meeting was held May 17–19, 2002, at the Hotel Acadiana in Lafayette, Louisiana, with the theme "Festival of Learning." Total registration was 148 members representing 32 chapters and 2 members-at-large.

Certificates were awarded to five chapters who gained the greatest percentage net increase in membership from July 1, 2001 through April 30, 2002, in the following categories:

- 5 – 15 members – Trendsetters Chapter, Houston, Texas, 100% net gain
- 16 – 35 members – LaPine Chapter, Alexandria, Louisiana, 42% net gain
- 36 – 55 members – Exxon/Mobil Chapter, Houston, Texas, 27% net gain
- 56 – 85 members – There were no changes in this category.
- 85 + members – Medical Center Chapter, Houston, Texas 28% net gain

For sponsoring a new chapter, Greenspoint Area Chapter and Las Colinas received an award of \$50.00 each for the chapter. Each new chapter received an IAAP banner from the Division.

Char Lin Woodard CPS, Greenspoint Area Chapter, was recognized as the 2002 Division Member of the Year during the Division Member of the Year luncheon.

Division Officers presented programs during the 19 chapter visits made throughout the year and presented a leadership workshop to close the Annual Meeting.

2002-2003

President	Sarah McMillen CPS, Twice as Nice Chapter
President-Elect	Barbara Wyatt CPS/CAP, Tyler Chapter
Vice President	Anne McHenry CPS/CAP, Medical Center Chapter
Secretary	Vickie Wilson CPS/CAP, Las Colinas Chapter
Treasurer	Sharon Chelette CPS/CAP, LaPine Chapter
AM Parliamentarian	Dennis Clark PRP, Houston, Texas

President McMillen's theme for the 2002-2003 year was "IAAP Your Pathway to the Future! CATS – Communication, Attitude, Technology, Skills" with the Cheshire cat as a logo. Membership on July 1, 2002 was 1,636 and 1,576 on June 30, 2003, representing a 3.7% net decrease in membership.

T-L Division saw one chapter disband: Sun and Sage, El Paso, Texas.

Through the leadership of LaPine Chapter President Stacey Deshotel CPS and Division CPS Service Chairman Kim Evans CPS/CAP, a new student chapter Louisiana Technical College Alexandria campus was chartered on January 31, 2003. President McMillen and Treasurer Chelette represented the T-L Division at this chartering ceremony.

Division members serving on the international level included:

- Ollie Jo Bozeman CPS, Capital Chapter (Austin, Texas) – International President
- Dortha Gray CPS, Houston Chapter (Houston, Texas) Southwest District Representative, Bylaws and Standing Rules

Elaine Harrison CPS, Big D Chapter (Dallas, Texas)-Retirement Trust Foundation, Southwest District Representative

Noreen Arcides CPS, Azalea Chapter (Lafayette, Louisiana) - Building Fund Ambassador.

The 2003 International Convention was held in July in Nashville, Tennessee, with President McMillen attending as delegate and President-Elect Wyatt attending as alternate. Vice President McHenry, Secretary Osborn and Treasurer Chelette attended as well. In October, the Southwest District Conference was held in Lenexa, Kansas. President McMillen attended as delegate and President-Elect Wyatt as alternate. Vice President McHenry attended the conference as well. President-Elect Wyatt attended the Incoming Presidents Conference in Kansas City in February 2003.

A Retirement Trust Foundation paver was purchased in honor of 2002-2003 Division President, Noreen Arcides CPS. Donations of \$200 each were made to the Research & Education Foundation, the Building Fund, and the Retirement Trust Foundation. T-L Division also presented an honorarium to the Building Fund in the amount of \$802.50 which represents \$.50 each for the 1,605 members at April 30, 2003, in Ollie Jo's name.

Once again we elected to award six \$500 scholarships to deserving students within Texas and Louisiana. We received approximately 250 applications, mostly from Texas and Louisiana residents, but we did receive a dozen or more from all over the US.

Changes will be made in the 2003-2004 year for scholarships.

After discussion and research, your board made the decision to change the qualified applicants to be IAAP members, member's immediate family, children or grandchildren. We will be supporting our own in the future. Scholarship recipients for 2002-2003 were:

- Justin Balthrop, University of Texas at Austin
- Obiaziri Obiyo, University of Texas at Arlington
- Mirta Padilla, University of Texas at Austin
- Cynthia Hernandez, University of Texas at El Paso
- Ruth Sine-Yi Yen, McCombs School of Business, University of Texas at Austin
- Sandra Smith, University of Phoenix, Greenspoint Area Chapter.

The 51st Annual Meeting was held May 16-18, 2003, at the Sheraton North Houston in Houston, Texas, with a theme "Success Takes a Real Strategy." Total registration was 171 members representing 27 chapters and one member at large.

Certificates were awarded to five chapters who gained the greatest percentage net increase in membership from July 1, 2002 through April 30, 2003, in the following categories:

- 5 – 15 members – Rio Grande Valley Chapter, McAllen, Texas - 64% net gain
- 16 – 35 members- A tie in this category- ChevronTexaco Chapter, Houston Texas – 30% net gain and The Woodlands Area Chapter 30% net gain
- 36 – 55 members – Capital Chapter, Austin, Texas - 27% net gain
- 56 – 85 members –ExxonMobil, Houston, Texas - 14% net gain
- 85 + members – West Houston Chapter, Houston, Texas - 13% net gain.

To encourage membership recruitment the member recruiting the most new members between July 1, 2002, and April 30, 2003 would receive \$100 as the "Top Cat." We had a tie for this award. Alwena Cooper CPS, ExxonMobil Chapter, and Shirley Halteman CPS PLS, Las Colinas Chapter, each recruited six new members.

2003-2004

President	Barbara A. Wyatt CPS/CAP, Tyler Chapter
President-Elect	Vickie Osborn CPS/CAP, Las Colinas Chapter
Vice President	Sharon Chelette CPS/CAP. LaPine Chapter
Secretary	Anne McHenry CPS/CAP, Medical Center Chapter
Treasurer	Dortha Gray CPS, Houston Chapter
AM Parliamentarian	Dennis Clark PRP, Houston, Texas

President Wyatt's theme for the 2003-04 year was "Bee-lieve the Impossible". Membership on July 1, 2003, was 1576 and 1465 on June 30, 2004, representing a 7.04% net decrease in membership and placing the division in fifth place standing within Southwest District.

T-L Division member, Noreen Arcides CPS, Azalea Chapter, served on the international level as the division Building Fund Ambassador

The 2003 International Convention and Education Forum was held in July 2003 in Albuquerque, New Mexico with President Wyatt attending as Delegate and President-Elect Osborn attending as Alternate. The entire T-L Division Board attended the meeting.

The Southwest District Conference was held in Branson, Missouri, co-hosted by fifteen chapters of the Missouri Division. President Wyatt attended as Delegate and President-Elect Osborn attended as Alternate. This meeting represented the final district meetings for IAAP members.

During the 2003-2004 year, 55 Texas and Louisiana Division administrative professionals earned the CPS designation and 59 earned the CAP designation. Texas was named as one of the top ten states of CPS holders with a total of 4,867 and has the largest number of CAP holders in the association with 201.

The Division donated \$200 each to the Retirement Trust Foundation, Research and Education, and to the IAAP Building Fund. Additionally, \$50 was donated to the Retirement Trust Foundation for the purchase of a patio paver in honor of Sarah J. McMillen CPS, immediate past division president.

The Board made the decision to award scholarships to T-L Division IAAP active members, member's immediate family, children or grandchildren. Five scholarships in the amount of \$500 each were awarded to the following: Neddra King, attending Texas Women's University, Denton, TX; Crystal Townsend, attending The University of Texas at Tyler, Tyler, TX; Jennifer Townsend, attending LeTourneau University, Longview, TX; Phyllis Farr, attending the University of Phoenix, Houston, TX; Daniel W. Wilson, attending Texas A&M University at Commerce, Commerce, TX.

The 52nd Annual Meeting was held May 14-16, 2004, at the Gaylord Texan Resort and Conference Center in Grapevine, Texas with the theme "Where the Best Begins." Total registration was 193 members, representing thirty chapters and nine members at large. The membership approved a dues increase from \$12.00 to \$15.00 for Professional Members and from \$18.00 to \$21.00 for Professional Members at Large.

Certificates were awarded to three chapters who gained the greatest percentage net increase in membership from July 1, 2003, through April 30, 2004, in the following categories:

- 5-15 members – None
- 16-35 members- The Woodlands Area Chapter
- 36-55 members – LaPine Chapter
- 56-85 members – Capital Chapter
- 85+ members – None

Kimberley Evans CPS, LaPine Chapter, was recognized as the 2004 Division Member of the Year during the Division Member of the Year luncheon.

Division Officers presented programs during the 34 chapter visits made throughout the year and presented two leadership workshops.

2004-2005

President	Vickie Osborn CPS/CAP, Tyler Chapter
President-Elect	Sharon Chelette CPS/CAP, LaPine Chapter
Vice President	Anne McHenry CPS/CAP, Medical Center Chapter
Secretary	Donna Davis CPS, Fort Worth Trinity Chapter
Treasurer	Dortha Gray CPS, Houston Chapter
AM Parliamentarian	Dennis Clark RP, Houston, Texas

President Osborn's theme for the 2004-2005 year was "Hand in Hand – Partners in Innovation." Membership on July 1, 2004 was 1465 and 1501 on June 30, 2005, representing a 2.46% net gain in membership and placing the Division in second place standing within Southwest District.

T-L Division saw one chapter disband, Twice as Nice Chapter in Texarkana, Texas.

Division members serving on the international level included:

Beverly Glynn CPS, Member at Large (Edinburg, Texas) Southwest District Representative, Bylaws and Standing Rules Committee
Barbara Wyatt CPS/CAP, Tyler Chapter (Tyler, Texas) Building Fund Ambassador

The 2004 International Convention and Education Forum was held July 31 – August 5, 2004 in Washington, DC, with President Osborn attending as Delegate and President-Elect Chelette attending as Alternate. Vice President McHenry and Treasurer Gray also attended the meeting. At the convention, the T-L Board hosted a dinner of chapter presidents and/or delegates to the convention. The Division was awarded recognition for the highest contribution to the Retirement Trust Foundation.

During the 2004-2005 year, 52 Texas and Louisiana Division administrative professionals earned the CPS designation and 64 earned the CAP designation. Each new certification recipient received a \$10 bonus from the Division. Texas was named as one of the top ten states of active CPS holders with a total of 2,345 and has the largest number of CAP holders in the association with 272.

The Division donated \$200 to the Retirement Trust Foundation. Additionally, \$50 was donated to the Retirement Trust Foundation for the purchase of a patio paver in honor of Barbara Wyatt CPS/CAP, immediate past Division President.

The Board made the decision to award scholarships to any IAAP T-L Division active member or member's immediate family. Five \$500 scholarships each were awarded to the following:

- Monica Corrick, attending the University of Houston – Victoria
- Carolyn Rachal, attending the University of Phoenix
- Lucy Ruiz CPS, attending San Jacinto Collete – Central Campus
- Gregory Veazey CPS/CAP, attending Houston Community College
- Maria Young CAP, attending Lee College

The 53rd Annual Meeting was held May 13-15, 2005, at the Louisiana Convention Centre and Hotel in Alexandria, Louisiana with the theme "Carnival to Success." LaPine Chapter hosted the meeting. Total registration was 170 members, representing 25 chapters and 3 members at large.

Certificates and a check for \$100 was awarded to the chapters who gained the greatest percentage net increase in membership from July 1, 2004, through April 30, 2005, in the following categories:

- 5-15 members – Baytown Area Chapter – 22.22% increase
- 16-35 members- Bryan-College Station Chapter – 8.82% increase
- 36-55 members – The Woodlands Area Chapter – 53.66% increase
- 56-85 members – Galveston County Chapter – 12.70% increase
- 85+ members – West Houston Chapter - 8.65% increase

To encourage membership recruitment the member recruiting the most new members between July 1, 2004, and April 30, 2005 would receive \$100 as the "Golden Glove Award." Pat Millsbaugh CPS, The Woodlands Area Chapter, recruited 10 new members.

Charlene Boyken CPS/CAP, Fort Worth Trinity Chapter, was recognized as the 2005 Division Member of the Year during the Division Member of the Year luncheon.

Division officers made fifty chapter visits throughout the year and presented five leadership workshops.

2005-2006

President	Sharon Chelette CPS/CAP, LaPine Chapter
President-Elect	Anne McHenry CPS/CAP, Medical Center Chapter
Vice President	Dortha Gray CPS, Houston Chapter
Secretary	Suzanne Dunbar CPS/CAP, Woodlands Area Chapter
Treasurer	Tracie Molik CPS/CAP, Member at Large
AM Parliamentarian	Dennis Clark RP, Houston, Texas

President Chelette's theme for the 2005-06 year was "The Connection of A Lifetime". Membership on July 1, 2005, was 1501 and 1731 on June 30, 2006, representing a 15.32% net increase in membership and placing the division in first place standing within Southwest District and ranking fifth within the association.

Texas-Louisiana Division began the fiscal year with 34 chapters, chartered five new chapters, and ended the year with a net gain of four. These statistics equate to an 11.76% net gain in new chapters and lands the division in first place standing within Southwest District and third place standing within the association. Additionally, T-L Division received a \$500 cash award for chartering the most new chapters as part of the Presidential *Create a Masterpiece* Growth Program.

The 2005 International Convention and Education Forum was held in July 2005 in Denver, Colorado with President Chelette attending as Delegate and President-Elect McHenry attending as Alternate. Four of the five T-L Division Board members attended the meeting.

During the 2005-2006 year, 76 Texas and Louisiana Division administrative professionals earned the CPS designation and 25 earned the CAP designation. Texas was named as one of the top ten states of CPS holders with a total of 2,382 and has the largest number of CAP holders in the association with 313.

The Division donated \$200 to the Retirement Trust Foundation. Additionally, \$50 was donated to the Retirement Trust Foundation for the purchase of a patio paver in honor of Vickie Osborn CPS/CAP, immediate past division president.

The Board made the decision to award scholarships to four T-L Division IAAP active members, member's immediate family, children, or grandchildren. Only two applications were received and unfortunately, neither one met the required criteria.

The 54th Annual Meeting was held May 19-21, 2006, at the Omni Hotel in Houston, Texas with the theme "Moving Forward – The Power of the Network". Total registration was 191 members, representing thirty chapters and eleven members at large and 70 first-time attendees.

Monetary awards were given to the chapters who gained the greatest percentage net increase in membership from July 1, 2005, through April 30, 2006, in the following categories:

- 5-15 members – Arlington Golden Circle Chapter, Arlington, Texas, 86.67% net gain
- 16-35 members – Plano Chapter, Plano, Texas, 94.12% net gain
- 36-55 members – Bryan-College Station Chapter, College Station, Texas, 27.08% net gain
- 56-85 members – Woodlands Area Chapter, The Woodlands, Texas, 27.69% net gain
- 85+ members – West Houston Chapter, Houston, Texas, 10.62% net gain

Tilly Manning CPS/CAP, West Houston Chapter, was recognized as the 2006 Division Member of the Year during the Recognition luncheon.

Division Officers presented programs during the 36 chapter visits made throughout the year and presented three leadership workshops.

To encourage membership recruitment, the member recruiting the most new members between July 1, 2005, and April 30, 2006 would receive \$100 as the "Top Connector." The winner of this award was Faye Bishop, Arlington Golden Circle Chapter, who recruited seven new members.

Another incentive extended to Chapter Presidents was a challenge to earn a President's Award clock. Those Presidents who met the designated criteria were:

- Lois Oliver CPS/CAP, Plano Chapter
- Donna Shotwell CPS/CAP, Medical Center Chapter
- Joan Teeling CPS, North Dallas Chapter
- Arnita Alexander CPS/CAP, LaPine Chapter
- Tina Wiggins CPS, Woodlands Area Chapter

In addition to the clock, each name was entered into a drawing and Arnita Alexander CPS/CAP, LaPine Chapter, won a check for \$150.

2006-2007

President	Anne McHenry CPS/CAP, Medical Center Chapter
President-Elect	Dortha Gray CPS, Houston Chapter
Vice President	Suzanne Dunbar CPS/CAP, Woodlands Area Chapter
Secretary	Lynda Dickson CPS/CAP, Pelican Chapter
Treasurer	Tracie Molik CPS/CAP, Member at Large
AM Parliamentarian	Dennis Clark RP, Houston, Texas

President McHenry's theme for the 2006-07 year was "Connecting People and Building Careers." Membership on July 1, 2006, was 1731 and 1986 on June 30, 2007, representing a 14.73% net increase in membership and placing the division in second place standing within both the Southwest District and within the association.

Texas-Louisiana Division Inc. began the fiscal year with 38 chapters, chartered two new chapters with two chapters disbanding, and ending the year with 38 chapters. These statistics equate to a 0.0% net gain for the Division. There was not a chapter in the Southwest District that showed a net gain in number of chapters this year.

The 2006 International Convention and Education Forum was held in July 2006 in Reno, Nevada, with President McHenry attending as Delegate and President-Elect Gray attending as Alternate. Four of the five T-L Division Board members attended the meeting.

The Division donated \$200 to the Retirement Trust Foundation. Additionally, \$50 was donated to the Retirement Trust Foundation for the purchase of a patio paver in honor of Sharon Chelette CPS/CAP, immediate past division president.

The Texas-Louisiana Division was awarded the 2007 Avery Great Results Achievement Award on the Division level and will be awarded \$1,000 at the 2007 International Convention in Tampa, Florida, to be used towards future educational programs within the division.

The 55th Annual Meeting was held May 18-20, 2007, at the Crowne Plaza Downtown in Houston, Texas, with the theme "Round-Up Success & Lasso Your Future." Total registration was 221 members, representing twenty-nine chapters and five members at large, and 58 first-time attendees. Southwest District Director Karlana Rannals CPS/CAP attended the Annual Meeting and provided the State of the District Address during the business session as well as assisted in the officer installation.

Sheila Dotson CPS/CAP, Bryan-College Station Chapter, was recognized as the 2007 Division Member of the Year during the Recognition luncheon.

To encourage chapter newsletters, the Division board approved a "Newsletter Award" contest. Seventeen chapters entered with the division members voting the Pelican Chapter's newsletter as the 2007 winner.

All division members had the opportunity to be involved in the "Sharing IAAP \$150 BINGO." The members achieving BINGO on their card during the period of October 1, 2006 through April 30, 2007, were entered into a drawing for a \$150 check. Joan Teeling CPS, North Dallas Chapter, was the winner.

The Board made the decision to award scholarships to four T-L Division IAAP active members, member's immediate family, children, or grandchildren. The following individuals received a \$500 scholarship: Jennifer Jones, a business accounting major attending Blinn College, Bryan, Texas; Rebecca Thorpe, a business management major attending Tomball Community College District, Tomball, Texas; Anna Saenz, a business management major attending the University of Houston-Downtown Campus, Houston, Texas; and Danielle Young, a business major attending the University of St. Thomas, Houston, Texas.

Chapters with the greatest percentage of their membership in attendance at the 2007 Annual Meeting, based upon April 30, 2007, membership totals were recognized:

- 5-15 members – Tyler Chapter, Tyler, Texas, 33.33% attendance
- 16-35 members – Dallas Suburban Chapter, Dallas, Texas, 20.0% attendance
- 36-55 members – Galveston County Chapter, Galveston, Texas, 42.11% attendance
- 56-85 members – Clear Lake/NASA Area Chapter, Houston, Texas, 22.08% attendance
- 85+ members – Medical Center Chapter, Houston, Texas, 20.18% attendance

To encourage membership recruitment, the member recruiting the most new members between July 1, 2006, and April 30, 2007 would receive \$100 as the "Essential Piece Award." The winner of this award was Debra Pruitt CPS/CAP, City of Houston Chapter, who recruited twenty-seven new members. A second-place prize of a \$50 gas card was present to Judy Welch, Pelican Chapter, who recruited twenty-four new members.

Monetary awards were given to the chapters who gained the greatest percentage net increase in membership from July 1, 2006, through April 30, 2007, in the following categories:

- 5-15 members – Coastal Bend Chapter, Corpus Christi, Texas, 150.0% net gain
- 16-35 members – Pelican Chapter, Shreveport, Louisiana, 74.07% net gain
- 36-55 members – Clear Lake/NASA Area Chapter, Houston, Texas, 40.0% net gain
- 56-85 members – Shaw Corporate Chapter, Baton Rouge, Louisiana, 82.35% net gain
- 85+ members – Medical Center Chapter, Houston, Texas, 12.37% net gain

The President's Award was offered again this year involving an incentive extended to Chapter Presidents with a challenge to earn a President's Award clock. Those Presidents who met the designated criteria were:

- Bryan-College Station Chapter, Mildred Seaton CAP
- Capital Chapter, Sherri Beck CPS/CAP
- Clear Lake/NASA Area Chapter, Michelle Spradley CPS/CAP
- Medical Center Chapter, Linda Jones CPS/CAP
- NOLA Chapter, Judy Larmeu CPS/CAP
- North Dallas Chapter, Joan Teeling CPS/CAP
- Plano Chapter, Lois Oliver CPS/CAP
- West Houston Chapter, Frances McAnear CPS

Division Officers presented programs during the thirty-nine chapter visits made throughout the year, presented five leadership workshops, and held three Chapter Officer-Training Workshops in 3 cities: Houston, Texas; Alexandria, Louisiana; and Dallas, Texas.

2007-2008

President	Dortha Gray CPS, Houston Chapter
President-Elect	Suzanne Dunbar CPS/CAP, Woodlands Area Chapter
Vice President	Donna Shotwell CPS/CAP, Medical Center Chapter
Secretary	Michelle Spradley CPS/CAP, Clear Lake/NASA Area Chapter
Treasurer	Carla Flowers CPS/CAP, Las Colinas Chapter
AM Parliamentarian	Dennis Clark RP, Houston, Texas

President Gray's theme for the 2007 – 2008 year was "On the Road to Success... Together Everyone Achieves More." Membership on July 1, 2007, was 1,986 and 2,122 on June 30, 2008, representing a 6.85% net increase in membership and placing the division in third place standing within the Southwest District.

Texas-Louisiana Division Inc. began the fiscal year with 38 chapters. The ExxonMobil South Chapter chartered on June 27 with 18 charter members. The Division ended the year with 39 chapters, a 2.63% increase.

The 2007 International Convention and Education Forum was held in July 2007 in Tampa, Florida, with President Gray attending as Delegate and President-Elect Dunbar attending as Alternate. All five of the T-L Division Board members attended the meeting.

The Division donated \$200 to the Retirement Trust Foundation.

The 56th Annual Meeting was held May 9-11, 2008, at The Woodlands Waterway Marriott Hotel and Convention Center in The Woodlands, Texas, with the theme "An Admin Affair to Remember." Total registration was 203 members, representing thirty-two chapters and one member at large, and 69 first-time attendees. Southwest District Director Karlana Rannals CPS/CAP attended the Annual Meeting and provided the State of the District Address during the business session as well as assisted in the officer installation.

Judith (Judy) Stephens CPS/CAP, Las Colinas Chapter, was recognized as the 2008 Division Member of the Year during the Recognition luncheon.

To encourage chapter newsletters, the Division board again approved a "Newsletter Award" contest. Twenty-one chapters entered with the division members voting the Greenspoint Area Chapter's newsletter as the 2008 winner.

All division members had the opportunity to be involved in the "Sharing IAAP \$150 BINGO." The members achieving BINGO on their card during the period of October 1, 2007 through April 30, 2008, were entered into a drawing for a \$150 check. Vickie Osborn CPS/CAP, Tyler Chapter, was the winner.

The Board made the decision to award scholarships to four T-L Division IAAP active members, member's immediate family, children, or grandchildren. The following individuals received a \$500 scholarship: Sara Luce, majoring in Nursing at Southeastern Louisiana University; Janette Narvaez, a business administration major attending San Jacinto College; Brandi Schmidt, an engineering major attending The University of Oklahoma; and Kati Thompson, an education major attending The University of Texas at Arlington.

Chapters with the greatest percentage of their membership in attendance at the 2008 Annual Meeting, based upon April 30, 2008, membership totals were recognized:

- 5-15 members – Tyler Chapter, Tyler, Texas, 33.33% attendance
- 16-35 members – FMC Technologies Chapter, Houston, Texas, 25.00% attendance
- 36-55 members – Galveston County Chapter, Galveston, Texas, 27.27% attendance
- 56-85 members – Woodlands Area Chapter, The Woodlands, Texas, 37.04% attendance
- 85+ members – Clear Lake/NASA Area Chapter, Houston, Texas, 23.91% attendance

To encourage membership recruitment, the member recruiting the most new members between July 1, 2007, and April 30, 2008 would receive \$100 as the "Shining Star Award." Two awards were given this year: Debra Pruitt CPS/CAP, City of Houston Chapter, recruited twelve new professional members and Mark Miller, Student Advisor for Career Technical College in Shreveport, Louisiana, recruited twenty-one new Student Members.

Monetary awards were given to the chapters who gained the greatest percentage net increase in membership from July 1, 2007, through April 30, 2008, in the following categories:

- 5-15 members – Jambalaya Chapter, Gonzales, Louisiana, 14.29% net gain
- 16-35 members – Baton Rouge Chapter, Baton Rouge, Louisiana, 60.71% net gain
- 36-55 members – ExxonMobil Chapter, Houston, Texas, 74.51% net gain
- 56-85 members – Houston Chapter, Houston, Texas, 25.00% net gain
- 85+ members – West Houston Chapter, Houston, Texas, 11.86% net gain

The President's Award was offered again this year involving an incentive extended to Chapter Presidents with a challenge to earn a President's Award clock. Those Presidents who met the designated criteria were:

- ExxonMobil Chapter – Lain Brown CPS
- Fort Worth Trinity Chapter – Jackie Potts CPS
- Galveston County Chapter – Kristi Keel CPS/CAP
- Greenspoint Area Chapter – Jill Carney CPS
- Las Colinas Chapter – Judy Stephens CPS/CAP
- Medical Center Chapter – Marie Barth CPS/CAP
- North Dallas Chapter – Joan Teeling CPS
- Plano Chapter – Mary Lynn Renfroe CPS/CAP
- Tyler Chapter – Vickie Osborn CPS/CAP
- West Houston Chapter – Frances McAnear CPS
- Woodlands Area Chapter – Misti Jeter CPS

Division Officers presented programs to 29 chapters, participated in three chapter's half-day seminars, installed the new officers of 17 chapters and held three Chapter Officer-Training Workshops in three cities: Houston, Texas; Alexandria, Louisiana; and Dallas, Texas. Benefits of membership was presented to three companies who requested information about IAAP.

2008-2009

President	Suzanne Dunbar CPS/CAP, Woodlands Area Chapter
President-Elect	Donna Shotwell CPS/CAP, Medical Center Chapter
Vice President	Michelle Spradley CPS/CAP, Clear Lake/NASA Area Chapter
Secretary	Traci McIntosh CPS, N Tarrant Bluebonnet Chapter

Treasurer Carla Flowers CPS/CAP, Las Colinas Chapter
AM Parliamentarian Alan Jennings RP, Baton Rouge, LA

President Dunbar's theme for the 2008 - 2009 year was "The Key to Our Success as a Winning Team is YOU!" Membership on July 1, 2008, was 2,122 and 1,954 on June 30, 2009, representing a 7.9% net decrease in membership.

Texas-Louisiana Division Inc. began the fiscal year with 39 chapters. The Tejas Topaz Chapter chartered on October 11 with 22 charter members. The Division ended the year with 38 chapters; with two Chapters disbanding - Comanche Peak Chapter and Shaw Corporate Chapter.

The 2008 International Convention and Education Forum was held in July 2008 in New Orleans, Louisiana, with President Dunbar attending as Delegate and President-Elect Shotwell attending as Alternate. All five of the T-L Division Board members attended the meeting.

The Division donated \$200 to the Retirement Trust Foundation.

The 57th Annual Meeting and Education Forum was held May 15-17, 2009, at Shreveport Hilton Hotel and Shreveport Convention Center in Shreveport, Louisiana, with the theme "Command Your Career, Catch the Waves of the Future." Total registration was 208 members, representing twenty-nine chapters, three members at large, and 45 first-time attendees. Southwest District Director Antoinette (Toni) Smith CPS/CAP attended the Annual Meeting and provided the State of the District Address during the business session as well as assisted in the officer installation.

Frances Jackson CPS/CAP, Clear Lake/NASA Area Chapter, was recognized as the 2009 Division Member of the Year during the Recognition Luncheon.

To encourage chapter newsletters, the Division board again approved a "Newsletter Award" contest. Twenty chapters entered with the division members voting the Clear Lake/NASA Area Chapter's newsletter as the 2009 winner.

All division members had the opportunity to be involved in the "Sharing IAAP \$150 BINGO." The members achieving BINGO on their card during the period of July 1, 2008 through April 30, 2009, were entered into a drawing for a \$150 check. There were 41 Bingo Cards submitted. Dianne Darlin CPS/CAP, West Houston Chapter, was the winner.

The Board made the decision to award scholarships to four T-L Division IAAP active members, member's immediate family, children, or grandchildren. The following individuals received a \$500 scholarship: Susan Bryan, majoring in Health Information Technology at Tarrant County College- Northeast Campus; Maria Deibert, majoring in Paralegal Studies at San Antonio College; Robert Charles Rice, majoring in Chemical Engineering at Blinn College; and Casey Sean Mader, majoring in Geography, Archeology at University of North Texas.

Chapters with the greatest percentage of their membership in attendance at the 2008 Annual Meeting and Education Forum, based upon April 30, 2008, membership totals were recognized:

- 5-15 members – Tyler Chapter, Tyler, Texas, 22% attendance
- 16-35 members – Pelican Chapter, Shreveport, Louisiana, 70% attendance
- 36-55 members – Galveston County Chapter, Galveston, Texas, 24% attendance
- 56-85 members – Greenspoint Area Chapter, Houston, Texas, 19% attendance
- 85+ members – Clear Lake/NASA Area Chapter, Houston, Texas, 14% attendance

To encourage membership recruitment, the member recruiting the most new members between July 1, 2008 and April 30, 2009, would receive \$100 as the "Engine Builder Award." The winner of this award was Debra Pruitt CPS/CAP, City of Houston Chapter, who recruited twenty-five new members.

Monetary awards and the Chapter Pit Crew Certificate were given to the chapters who gained the greatest percentage net increase in membership from July 1, 2008 through April 30, 2009, in the following categories:

- 5-15 members – Tyler Chapter, Tyler, Texas, 13% net gain
- 16-35 members – ExxonMobil South Chapter, Houston, Texas, 39% net gain
- 36-55 members – North Dallas Chapter, Dallas, Texas, 17% net gain
- 56-85 members – LaPine Chapter, Alexandria, Louisiana, 20% net gain
- 85+ members – City of Houston Chapter, Houston, Texas, 23% net gain

The President's Award was offered again this year involving an incentive extended to Chapter Presidents with a challenge to earn a President's Award clock. The Chapter Presidents who met the designated criteria were:

Alamo City Chapter – Julia Deque De Estrada CPS/CAP
Baton Rouge Chapter – Donna Stewart
Big D Chapter – Margaret Beck
Galveston County Chapter – Renée Pearcy CPS/CAP
Greenspoint Area Chapter – Jill Carney CPS
Houston Chapter – Kendra Adams CPS/CAP
LaPine Chapter – Bebe Bruyninckx CPS/CAP
NOLA Chapter – Betty Ann Dunn CPS/CAP
Pelican Chapter – Janice Williams CPS
Plano Chapter – Melissa Moyers CAP
Tyler Chapter – Vickie Osborn CPS/CAP
West Houston Chapter – Betty Berney CPS
Woodlands Area Chapter – Casey Deats

Division Officers presented programs to 29 chapters, participated in three chapter's half-day seminars, installed the new officers of 17 chapters and held four Chapter Officer-Training Workshops in four cities: Houston, Texas; San Antonio, Texas; Baton Rouge, Louisiana; and Arlington, Texas. The benefits of membership was presented to three companies who requested information about IAAP.

The new recognition program, Pathways to Excellence, began this year. The Division had 104 members obtain the Member of Excellence recognition; 17 chapters (Big D, Fort Worth Trinity, Galveston County, Greenspoint Area, Houston, Clear Lake/NASA Area, West Houston, Woodlands Area, N. Tarrant Bluebonnet, Plano, North Dallas, Alamo, Tyler, La Pine, Baton Rouge, NOLA, and Pelican) obtained the Chapter of Excellence recognition (the most in the association) and the Division obtained the Division of Excellence recognition.